



**City Council Workshop & Special Meeting
June 22, 2020
Agenda**

This City Council workshop and meeting will be conducted both in Council Chambers and remotely using “Zoom.” The meeting will be broadcast as usual on Great Falls TV (cable channel 1302) and on the City of Auburn [YouTube](#) channel.

If you wish to offer public comment during the meeting, you can “attend” the meeting via Zoom and speak during the public comment session. To participate in this way, please register in advance by using the following link:
https://us02web.zoom.us/webinar/register/WN_LohkFynFQlqfvGieu74ZvQ

After registering, you will receive a confirmation email containing information about joining the meeting. If you wish to speak, simply click “Raise Hand” in the webinar controls. You can also use the Alt+Y keyboard shortcut (Mac: Option+Y) to raise or lower your hand. You will be notified when it is your turn to speak. Be sure to “Unmute” yourself and speak clearly. All participants will be able to hear you.

If you prefer to submit public comment in writing, please send your remarks via email to: comments@auburnmaine.gov. Your comments will be included in the meeting minutes.

05:00 P.M. City Council Workshop

- A. Community Gardens – Kirsten Walter
- B. Recovery Update – Summer Recreation Enrollment – Marc Gosselin

6:00 P.M. City Council Meeting - Roll call votes will begin with Councilor Milks

Pledge of Allegiance

I. New Business

1. Order 75-06222020 - Public Hearing and vote

Consolidating to two polling places (Auburn Hall - Wards 4 & 5, and Norway Savings Bank Arena - Wards 1, 2, 3) for the July 14, 2020 Election.

2. Order 76-06222020

Confirming the appointment of Brian Wood as Auburn’s Assistant City Manager.

3. Order 77-06222020

Approving the Small Business and Microenterprise Loan Program Guidelines.

4. Order 78-06222020

Authorizing the cancellation of the July 6, 2020 regular City Council meeting.

II. Executive Session-Consultation with the City Attorney, pursuant to 1 M.R.S.A. Sec. 405(6)(E).

III. Adjournment



**City of Auburn
City Council Information Sheet**

Council Workshop or Meeting Date: June 22, 2020

Author: Sue Clements-Dallaire, City Clerk

Subject: Community Gardens

Information: There have been some concerns regarding limited access to the Gardens because of the pandemic. Garden team members have been working on addressing the access and safety concerns. They are gathering additional feedback from gardeners and volunteers and will provide Council with an update.

Kirsten Walter, Director of St. Mary's Nutrition Center, will be a panelist.

City Budgetary Impacts: N/A

Staff Recommended Action: Discussion

Previous Meetings and History: Councilor Gerry has expressed her concerns at the last two City Council meetings during her Councilor report.

City Manager Comments:

I concur with the recommendation. Signature:

A handwritten signature in blue ink that reads "Peter J. Carleton".

Attachments:



**City of Auburn
City Council Information Sheet**

Council Workshop or Meeting Date: June 22, 2020

Author: Marc Gosselin

Subject: Recovery Survey – COVID-19

Information:

Recovery Survey - Presentation

City Budgetary Impacts: N/A

Staff Recommended Action: Questions and answers.

Previous Meetings and History:

City Manager Comments:

I concur with the recommendation. Signature:

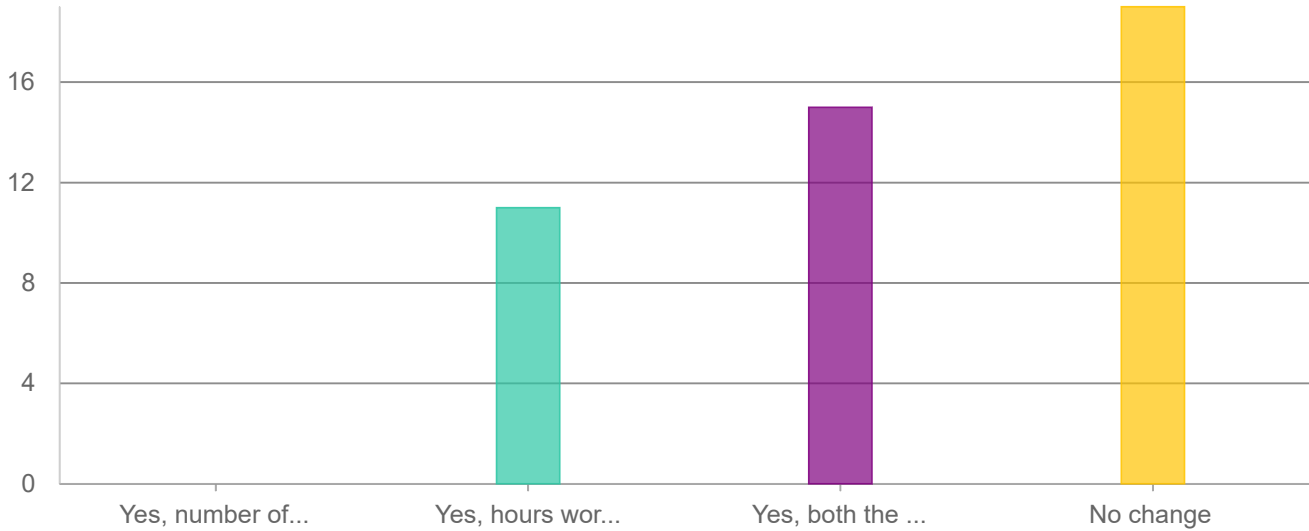
A handwritten signature in blue ink that reads "Peter J. Cuddeback".

Attachments:

1. Recovery Survey – Business – Raw Data
2. Recovery Survey – Community – Raw Data

COVID-19 Business Survey

1. Have you reduced or are you planning to reduce staff and/or hours?



Answers	Count	Percentage
---------	-------	------------

Yes, number of staff	0	0%
Yes, hours worked by staff	11	24.44%
Yes, both the number of staff and hours worked by staff	15	33.33%
No change	19	42.22%

Answered: 45 Skipped: 0

1a. If you have reduced the number of staff, how many positions did you reduce/eliminate?

The word cloud requires at least 20 answers to show.

Response	Count
----------	-------

2	3
4	2
We were forced to close for 2 1/2 months!	1

Our business did not try reduce staff. What happened is some staff were scared and voluntary left. Some lost day care.	1
Only one employee .. lost all hours and days	1
One, myself, I own a small business	1
no reduction in staff	1
I am self employed.	1
8	1
3	1
11	1
0	1
	0

Answered: 15 Skipped: 30

1b. If you have reduced the number of hours worked by staff, how many hours were reduced?



25%	2
10	2
We've cut about 35 hrs a week across the board, not from any single employee.	1
no work at all right now.	1
Had to close per the Governor	1
Closed	1
all	1
50+ hours each week less than normal	1
50	1
5 hours per	1
35%	1
3 hrs each	1
25% with a voluntary pay cut for office staff so we didn't need to eliminate anyone.	1
200	1
20 hours per week per employee	1
17 per staff member per week	1
15	1
10 hours	1
0 hours available to work	1
	0

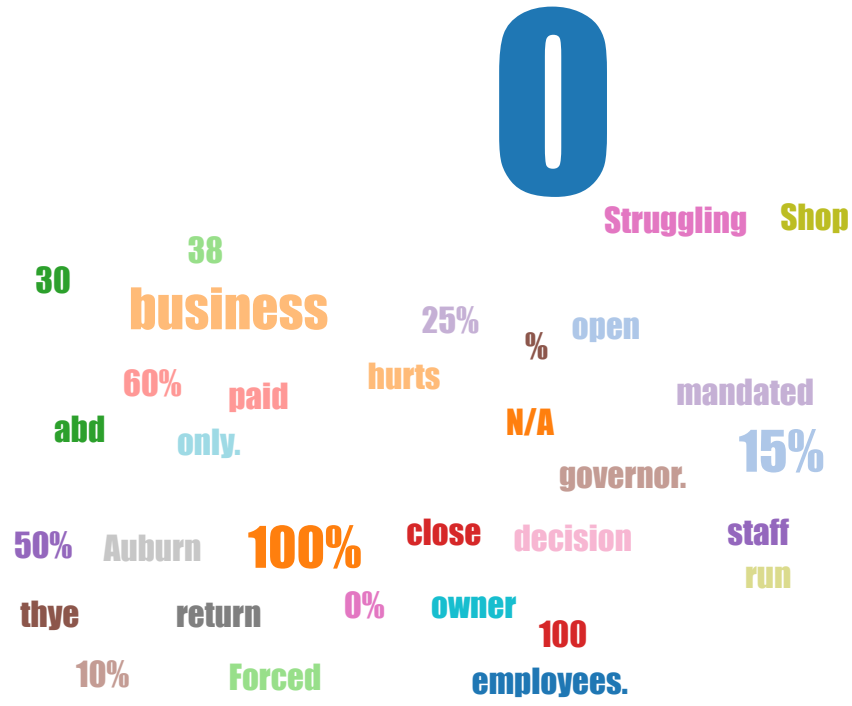
Answered: 21 Skipped: 24

2. Estimate the impact on your organization's current revenue (% of total revenue lost) due to COVID-19.

less than 5%	1
gained revenues- we are an essential business	1
80%	1
8%	1
75% loss	1
65 to 70%	1
60%	1
50% and counting	1
50	1
35 - 40%	1
30% lost revenue	1
30% loss in gross sales with and added 10–200+% increase in cost of goods.	1
30 per cent	1
25% down	1
20,000.00 per month	1
20%	1
15% so far	1
12,000	1
100% loss right now	1
100% loss of revenue	1
100 % lost	1
+100%	1
	0

Answered: 41 Skipped: 4

3. Estimate the impact on your organization's current employment (% of workforce lost) due to COVID-19.



Response **Count**

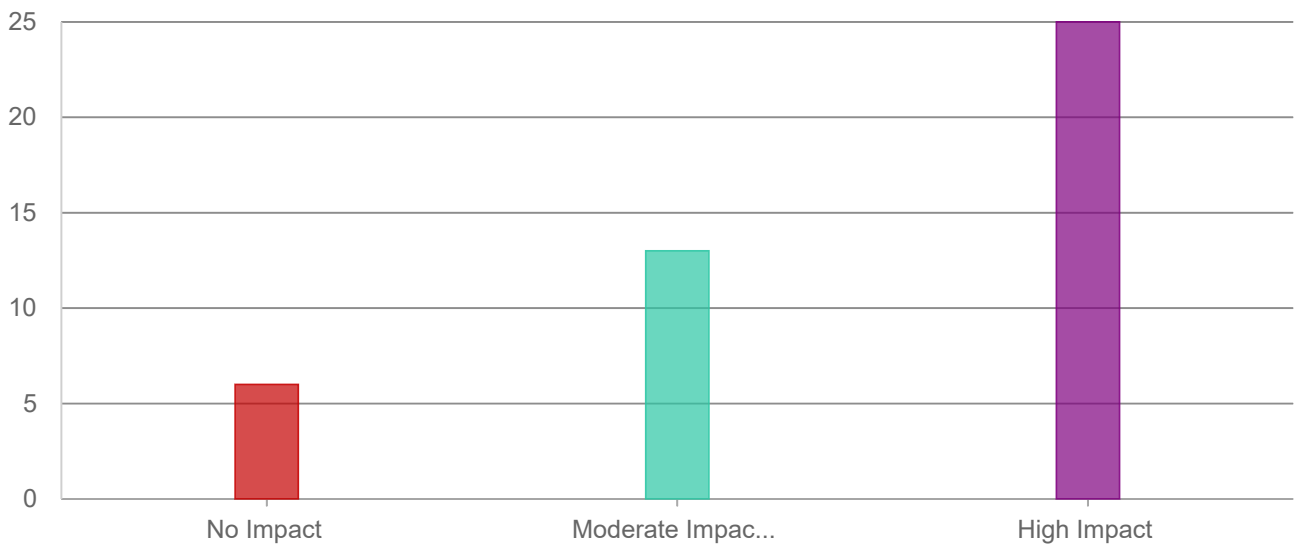
0	11
None	2
15%	2
100%	2
We have paid our staff even though we were mandated by thye governor.	1
Struggling for decision to return to my business in Auburn	1
Shop is run by owner only. No employees.	1
Not sure yet still can't open	1
N/A	1
it hurts abd	1
Forced to close, no business	1
60%	1

50%	1
38	1
30	1
25%	1
100 %	1
10%	1
0%	1
	0

Answered: 32 Skipped: 13

4. Estimate the impact you think the COVID-19 pandemic will have on your organization's revenue and employment...

...In 30 Days

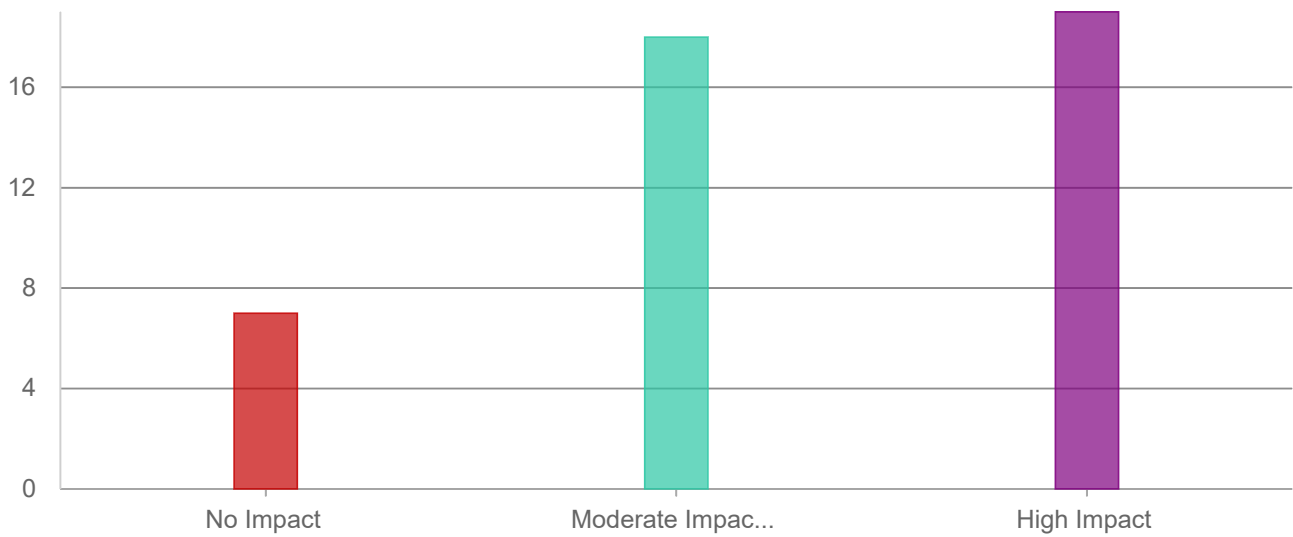


Answers **Count** **Percentage**

Answers	Count	Percentage
No Impact	6	13.33%
Moderate Impact	13	28.89%
High Impact	25	55.56%

Answered: 44 Skipped: 1

○ ...In 60 Days



Answers

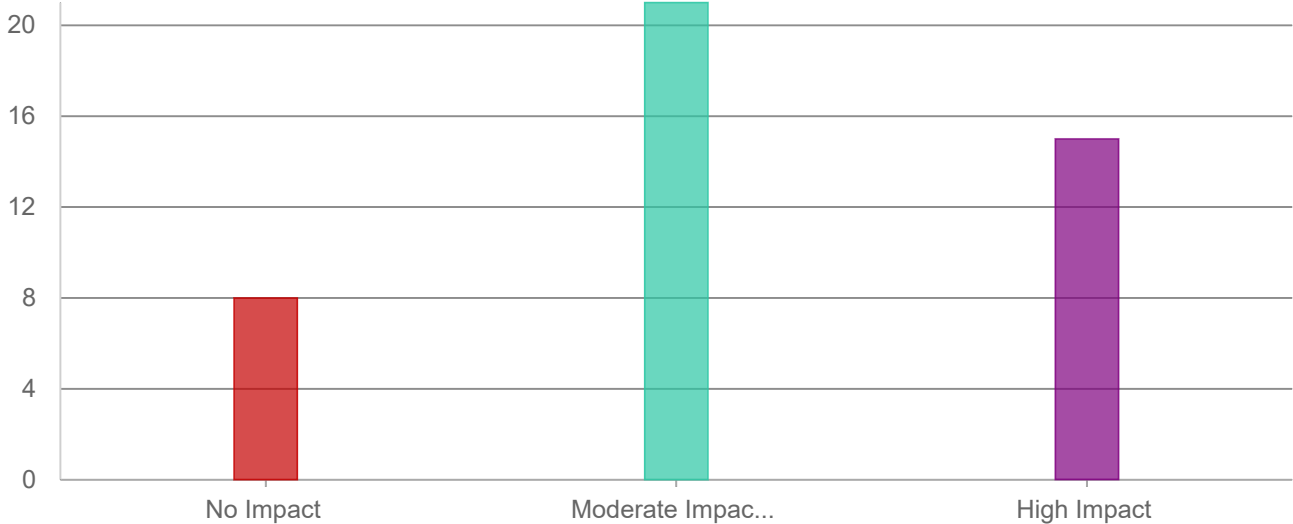
Count

Percentage

Answers	Count	Percentage
No Impact	7	15.56%
Moderate Impact	18	40%
High Impact	19	42.22%

Answered: 44 Skipped: 1

○ ...In 90 Days



Answers

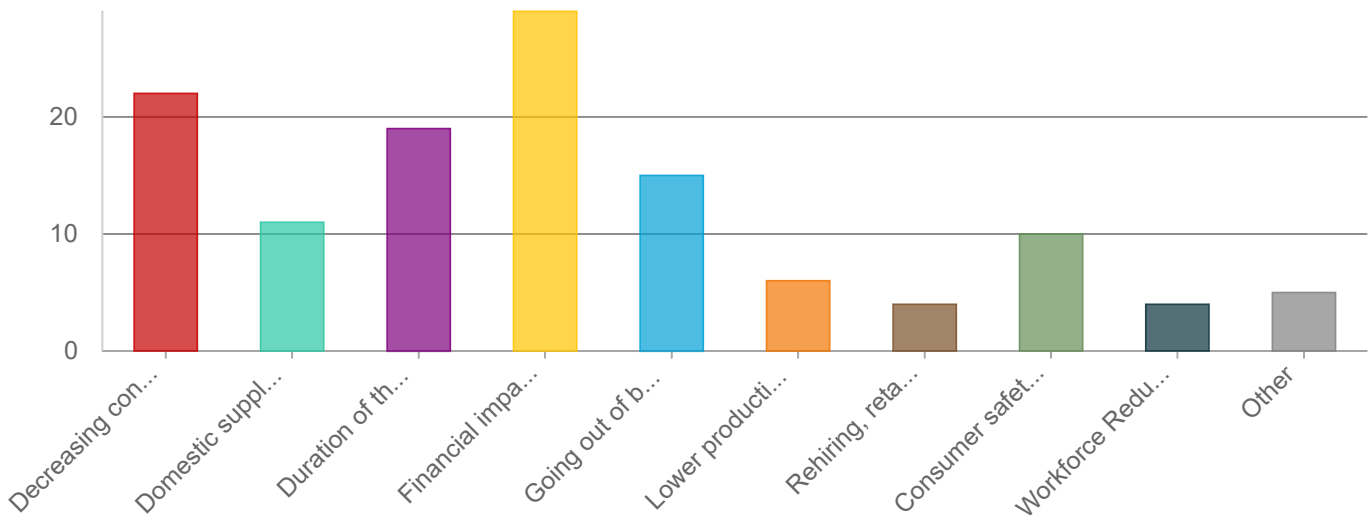
Count

Percentage

No Impact	8	17.78%
Moderate Impact	21	46.67%
High Impact	15	33.33%

Answered: 44 Skipped: 1

5. Which of the following are your organization's top 3 concerns with respect to the COVID-19 pandemic?

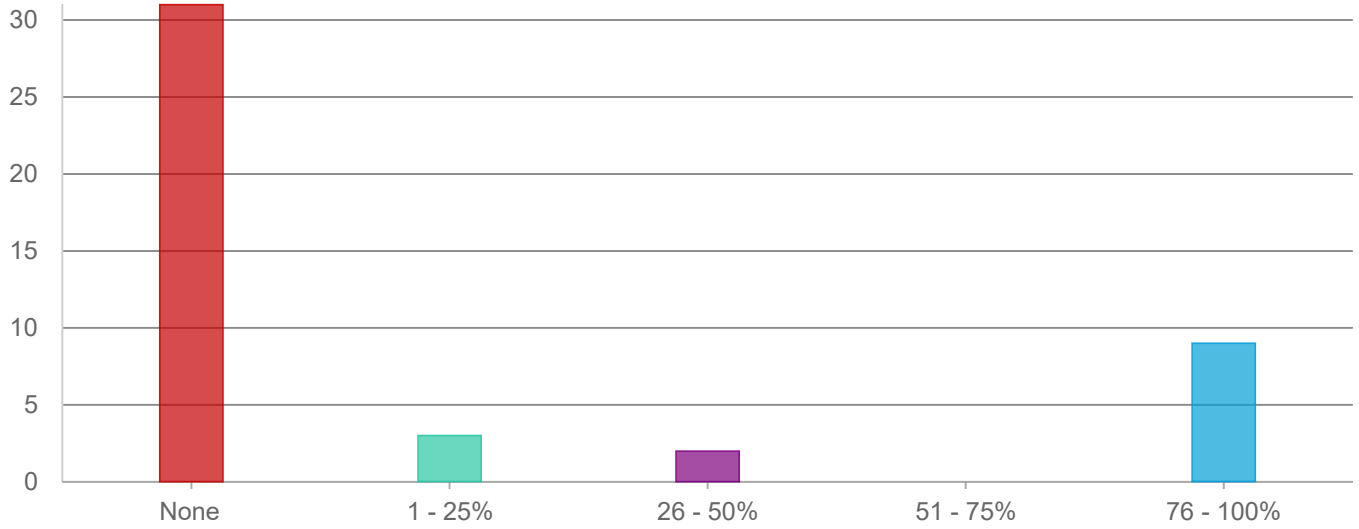


Answers Count Percentage

Answers	Count	Percentage
Decreasing consumer confidence/spending	22	48.89%
Domestic supply chain disruptions	11	24.44%
Duration of the outbreak/quarantine efforts	19	42.22%
Financial impact on operations and/or liquidity and capital	29	64.44%
Going out of business	15	33.33%
Lower productivity	6	13.33%
Rehiring, retaining or replacing workforce after outbreak ends	4	8.89%
Consumer safety	10	22.22%
Workforce Reduction	4	8.89%
Other	5	11.11%

6. What percentage of your organization's employees...

...are ABLE to work remotely?

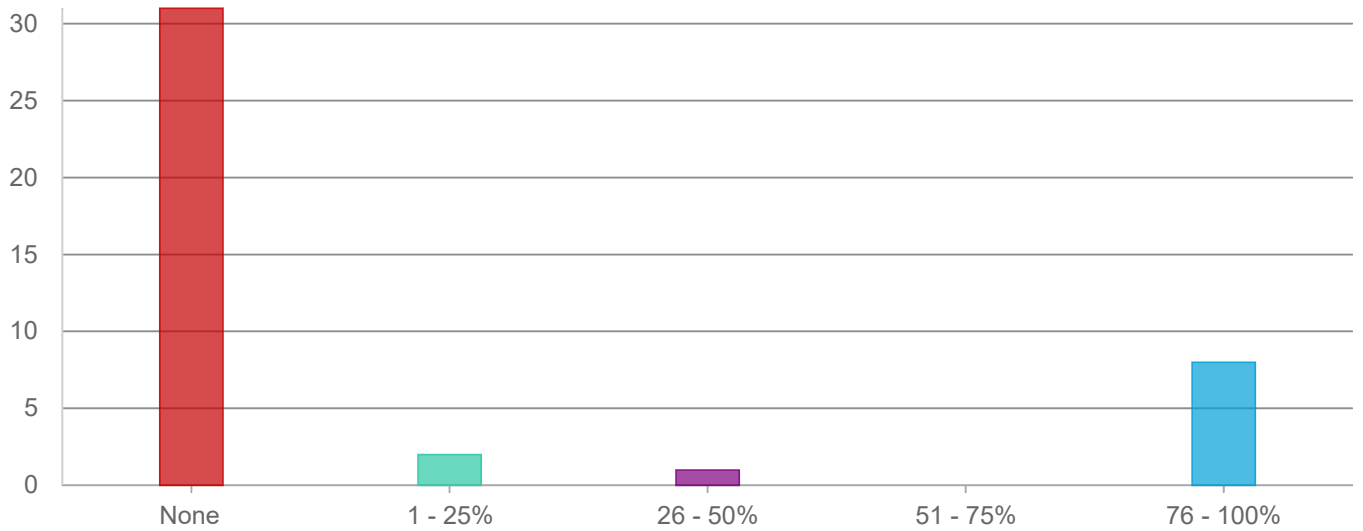


Answers **Count** **Percentage**

Answers	Count	Percentage
None	31	68.89%
1 - 25%	3	6.67%
26 - 50%	2	4.44%
51 - 75%	0	0%
76 - 100%	9	20%

Answered: 45 Skipped: 0

...are CURRENTLY working remotely?



Answers

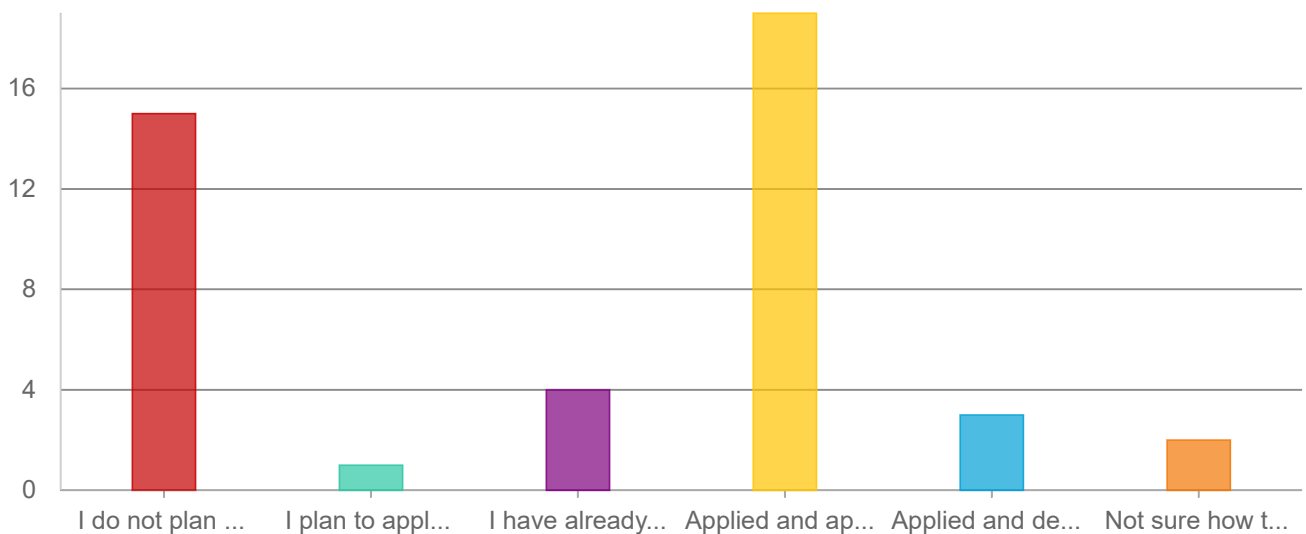
Count

Percentage

Answers	Count	Percentage
None	31	68.89%
1 - 25%	2	4.44%
26 - 50%	1	2.22%
51 - 75%	0	0%
76 - 100%	8	17.78%

Answered: 42 Skipped: 3

7. Are you considering applying for any federal support (for example, capital or employment assistance from the S...



Answers

Count

Percentage

I do not plan to apply	15	33.33%
I plan to apply	1	2.22%
I have already applied	4	8.89%
Applied and approved	19	42.22%
Applied and denied	3	6.67%
Not sure how to apply	2	4.44%

Answered: 44 Skipped: 1

7a. If you plan to apply or have already applied, which program/s did you apply for?



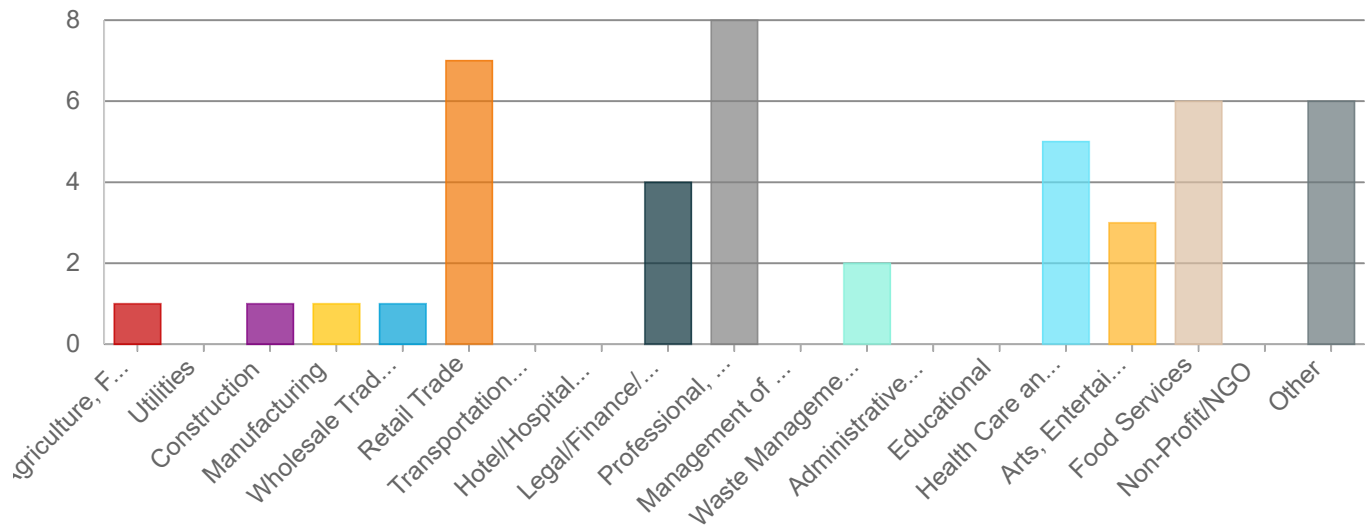
Word **Count**

PPP	14
LOAN	6
EIDL	5

protection	3
unemployment	3
sba	3
Paycheck	2
Program	2
business	2
payroll	2
secure	1
advance	1
Small	1
Maine	1
System	1
PP	1
pandemic	1
emergency	1
PUS	1
state	1
PUA	1
forgivable	1

Answered: 25 Skipped: 20

8. Which one of the following best describes your organization's primary industry?



Answers	Count	Percentage
---------	-------	------------

Answers	Count	Percentage
Agriculture, Forestry, Fishing and Hunting	1	2.22%
Utilities	0	0%
Construction	1	2.22%
Manufacturing	1	2.22%
Wholesale Trade	1	2.22%
Retail Trade	7	15.56%
Transportation and Warehousing	0	0%
Hotel/Hospitality	0	0%
Legal/Finance/Insurance	4	8.89%
Professional, Scientific and Technical Services	8	17.78%
Management of Companies or Enterprises	0	0%
Waste Management and Remediation Services	2	4.44%
Administrative Support	0	0%
Educational	0	0%
Health Care and Social Assistance	5	11.11%
Arts, Entertainment and Recreation	3	6.67%
Food Services	6	13.33%

Non-Profit/NGO	0	0%
Other	6	13.33%

Answered: 45 Skipped: 0

9. What creative business strategies has your business implemented to cope with and function within the current ...



Response	Count
none	2
We offer blended learning CPR and lifeguard classes so participants can complete the lecture and video portion r emotely. We also offer the in-person skills session outdoors at the facility requesting the class. We keep social dis tance throughout the in-person skills session.	1
We have been having food truck days in our parking lot, offering items that aren't available on a daily basis or insi de at all. We've also added a drive up window and have been offering some delivery. We have focused lots of effo rts on meals to go.	1
We are opening for the summer, smaller classes- less income same payroll!	1

We are focusing on consulting with small businesses to find innovative ways for them to stay in business and be successful in this new environment. The businesses that are failing are those that are holding fast to the old normal which will never return. We need to work on building the new normal and making that a successful business model.	1
Wait until it is over. The places I work at have no call for my services yet.	1
Vast expansion of multiple communications, scenario planning, analysis of escalation of trends already underway	1
Until the Governor gives us the okay, Photographers can not open their studios or photograph weddings. Still waiting for the Governor.	1
Tried to implement new products	1
telling people that after the election everything will be ok.	1
Sanitize and cleaning efforts	1
Pay what you can sale	1
Outdoor courses	1
Nothing remarkably creative other than transitioning to telehealth primarily and scheduling necessary face to face appointments off of peak hours and meeting with clients in private, open settings	1
Nothing really creative. Just implemented ways to keep team members and customers safe	1
Not operating	1
Not allowed to operate, so no strategy.	1
None. Business as usual.	1
none, you can't practice massage remotely. I have offered some people the option of distant Reiki, and I am teaching yoga a few days a week online for another company.	1
My family is quarantined together. The six of us have done the work of 30 people for weeks. Together with three full-time die hards, we have worked 80+ hours weekly to remain viable. Unemployment incentives which include \$600 federal, make it difficult to hire people back. We are ready to close even after getting ppp money in. The 8 weeks will be up and some people still won't work in an isolated environment.	1
More use of U.S. mail and telephones and reduction in face to face meetings.	1
More than required to give patients confidence we are doing the right things.	1
meeting with clients virtually using technology such as zoom.	1
lots of sterilizing and limiting people inside	1
I have done delivery and take home packages, where usually everything is done in-studio.	1

I can not operate in Auburn until massage therapy is allowed.	1
Hope over Fear Follow Government Guidelines !!!! Follow CDC , WHO, Guidelines !!!! Follow Doctors and Scientist advice Work with Employees and customers responses and advise	1
Had to close down and still not allowed to open after two and a half months. We have to pay rent while the restaurant is closed	1
Expense reduction	1
Curbside to-go. Contactless pick up. Online ordering. Expanded our menu to include edible diy kits that can be done at home, ex. Make your own candy bar.	1
Curbside pickup, delivery, exploring other revenue streams	1
Curbside pickup and no contact delivery	1
Built a strong support system for work from home and utilizing virtual meeting technology to stay in touch with our distribution force, customers and employees (Primarily Zoom)	1
	0

Answered: 34 Skipped: 11

11. What resources would be most helpful to your organization to recover from the COVID-19 pandemic?



Response	Count
Grants	2
Tax break on property. Increase police presence for auto auction by conducting drive through at night. Our multiple thefts over the years have devastated us financially, and your police force is so busy with in-town crime it is hard for them to get out to auction. We know this... two years ago we were robbed three weekends in a row. We have many cameras and footage showed absolutely no police car in the vicinity for 9 straight days immediately after our three weeks of theft. I chatted with a patrol officer across the street at gas station (immediately after three weeks of thefts) and that officer didn't even know we had been having problems. Doesn't give us much hope.... An uptick in theft again will be the end.	1
support for employess	1
Support for employees, sourcing PPE and supplies to keep staff and customers safe and healthy.	1
support for employees	1
Small grants or low interest loans with option of being no interest if paid in full in reasonable amount of time (i.e. 3-6 months)	1
PPE	1
opportunities to defer payments, grants, and help for employees would all be great	1

Open the state. Stop scaring people.	1
None	1
New governor with common sense	1
Loans and or grants. I'm worried at the future outlook this summer. Usually we see a decrease in business at the cafe during the summer vacation months. With the introduction of our mobile unit we had been able to capture that last summer by visiting southern Maine in the tourist area's. It's currently looking like that is an unknown, along with the Fryeburg fair which accounted for 7% of our overall sales last year.	1
Let us open and get back to providing services for our clients	1
Keep Big National Corporations from destroying small businesses at this difficult time of Covid-19 Pandemic. Keep Maine special. Save small businesses.	1
I am employed at my "day job" with no interruption. However my side business (musician /entertainer)is out of work 100% right now. This is a big part of my income and there is no help for me because my "day job". I cant even apply for the federal help	1
Grants. Defer payments. Events when they can be held again. Losing liberty festival and balloon festival is huge loss to our summer revenue.	1
Grants.	1
Grants that don't have to be paid back. I do not want any loans that I would have to pay back later on.	1
Grants over loans - I am very skeptical about the prospect of being left holding the bag on loans with no recovery in sight.	1
Forgivable loan to self employed/sole proprietor with independent contractors instead of employees.	1
Financial assistance	1
Facemasks and gloves.	1
business loans and grants ,defer payments for payroll	1
Business loan / grant with no or little payback. I won't likely see disturbances for another 6 months.	1
business loan	1
Business grants, opportunities to defer payments	1
Business grants, esp. rent assistance or tax deferral to reduce rent payments; streamlined, relaxed, or fast-tracked permitting; help with promotion of local businesses	1
Better understanding from the public that the essential workers in the retail trade are not the ones making the changes so do not take it out on them .	1

All the above

1

0

Answered: 30 Skipped: 15

12. What can the City of Auburn be doing to help you?



Response **Count**

We are exhausted and defeated. When we arrived in Auburn 10 years ago, the code enforcement did nothing but demand change after change to a beautiful four year old building which had existed and previously occupied by a similar industry. The cost of the changes and improvements was in the hundreds of thousands. We were never able to get the lovely second floor a certificate of occupancy as the fire code expectations changed almost weekly. We were forced to evict our tenants, Labonte Tax. We have spent ten years recovering from the loss. We are still taxed unfairly considering we only are able to use 1/2 of building.

1

They are graciously allowing the delay of my business license. Ty!!

1

The city has worked with us to eliminate some of our parking expense as all of our employees have been working at home since late March.

1

the City already help me killing my business	1
See above. Help with making payments on large fixed costs, and speedier permitting with less hassle would be a huge help right now.	1
Same as question 11	1
Provide facemasks and gloves to businesses at no cost.	1
Property tax breaks	1
Promote small businesses. The Mega corporations are taking over. Situation is truly horrible.	1
Open up the bars and restaurants ASAP	1
Open the city up. As a business that was fortunate to be deemed "essential", I was able to retain my staff and continue to function, but I rely on the public's financial well-being to ensure my business remains financially stable. With the hardships all of the businesses, particularly restaurants are facing, that will also impact my business down the road. Some cities across the county are defying their governors' orders and allowing all of their businesses to open. It's time to end this and open Auburn before we lose businesses and tax revenue.	1
Open everyone up for business now with NO restrictions! Get rid of the maximum number of people allowed in a building at a time. Kick Mills out of office. Keep up the good work you are doing!	1
Open all businesses	1
Obey the constitution not dictatorial edicts from the governor for something that has not been nor is an emergency in the state of Maine.	1
Not much they can do	1
Nothing, I'm good.	1
NA	1
More promotion of small local businesses, Walmart and other big box stores are hurting us more than the virus so metime.	1
Insist Governor Mills opens the state and lift all restrictions.	1
I look to professional organizations. But thanks for offering!	1
Highlight local businesses.	1
Grants	1
Get us open	1
Focus on supporting individuals affected by the financial and supply crisis and helping small businesses adapt and change rather than trying to grasp for what was. Help move people forward into the new normal.	1

Credit me back for the 3 and a half months that I have not been able to work in the city doing massage. I paid \$150.00 in January to be able to work in the city of Auburn and I had to stop practicing massage on March 15th and can't open again until July 1st. Anyone who is in the same predicament as me should be able to receive a partial credit back for the 3.5 months that I have not been able to work due to the pandemic and Gov Mills/CDC recommendations.

1

Convince the Governor to let photographers get back to work.

1

Align with the state's re-opening plan; it's more detrimental to me to hear one thing from the Governor and another from the city. We're in a global pandemic, it's time to put this partisan nonsense aside for the health and economic safety of our citizens. Maine is better.

1

?

1

I have, thankfully received one of the 2500.00 loans. I have also had good dialogue with the Mayor. If there is an opportunity for helping advertise all of us small businesses that may provide some help for everyone. We are such a unique business we bring clientele from up to 3+ hours away on a regular basis. Keeping an open and transparent communication is positive as well. I know I'm not alone, there will be places opening before the governor's recommended time frame, it would be nice to know the results/consequences if any from the Cities standpoint.

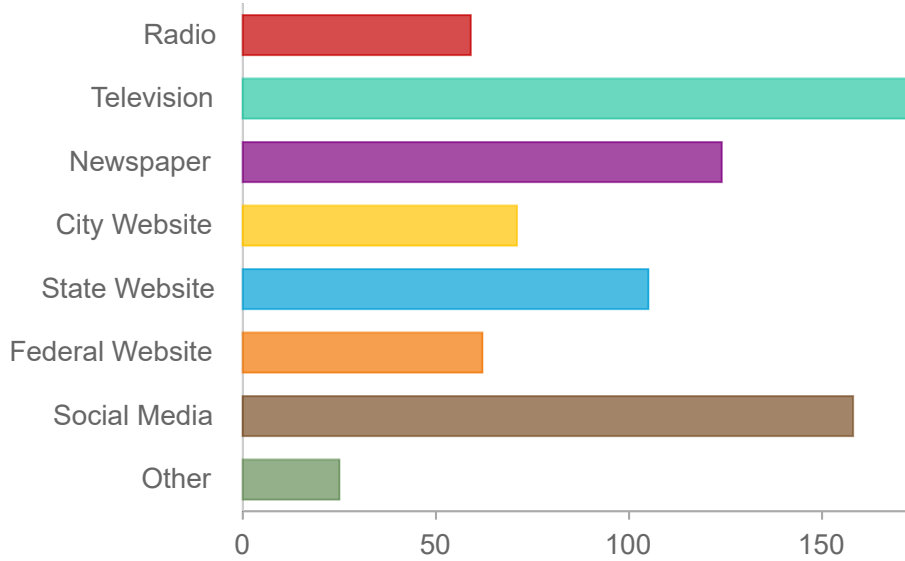
1

0

Answered: 29 Skipped: 16

COVID-19 Community Survey

1. What sources are you using to get information about local efforts to address COVID-19?



Answers

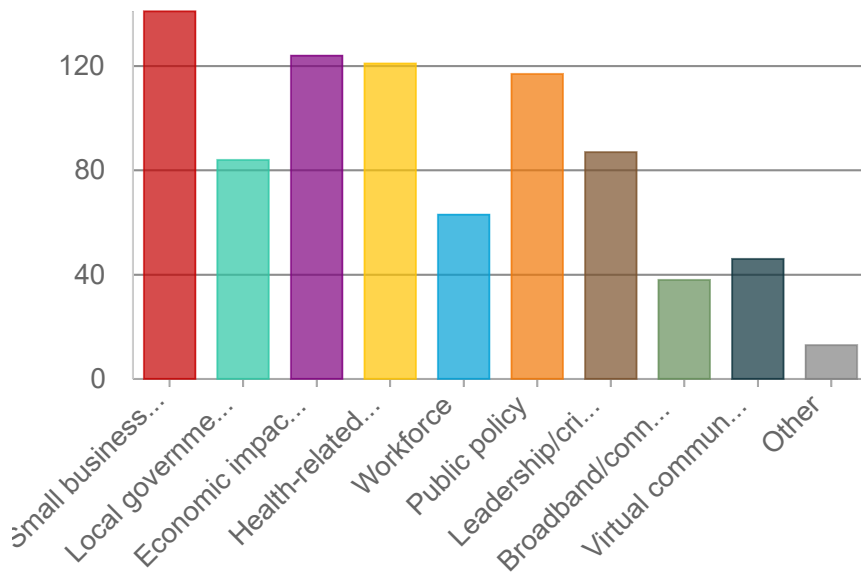
Count

Percentage

Answers	Count	Percentage
Radio	59	21.77%
Television	173	63.84%
Newspaper	124	45.76%
City Website	71	26.2%
State Website	105	38.75%
Federal Website	62	22.88%
Social Media	158	58.3%
Other	25	9.23%

Answered: 270 Skipped: 1

2. In which of the following topic areas would you like to see the City of Auburn sharing more informati...

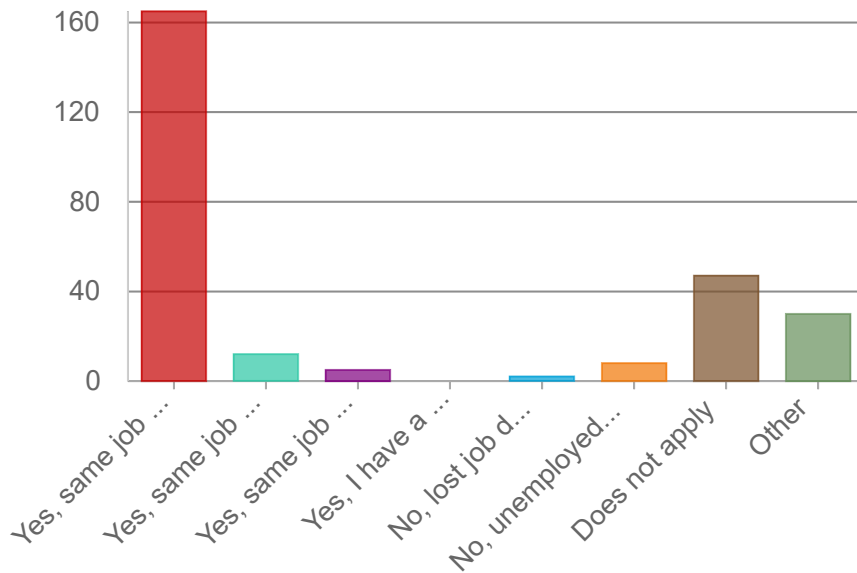


Answers **Count** **Percentage**

Answers	Count	Percentage
Small businesses	141	52.03%
Local government	84	31%
Economic impact	124	45.76%
Health-related infrastructure	121	44.65%
Workforce	63	23.25%
Public policy	117	43.17%
Leadership/crisis management	87	32.1%
Broadband/connectivity	38	14.02%
Virtual communication/engagement	46	16.97%
Other	13	4.8%

Answered: 257 Skipped: 14

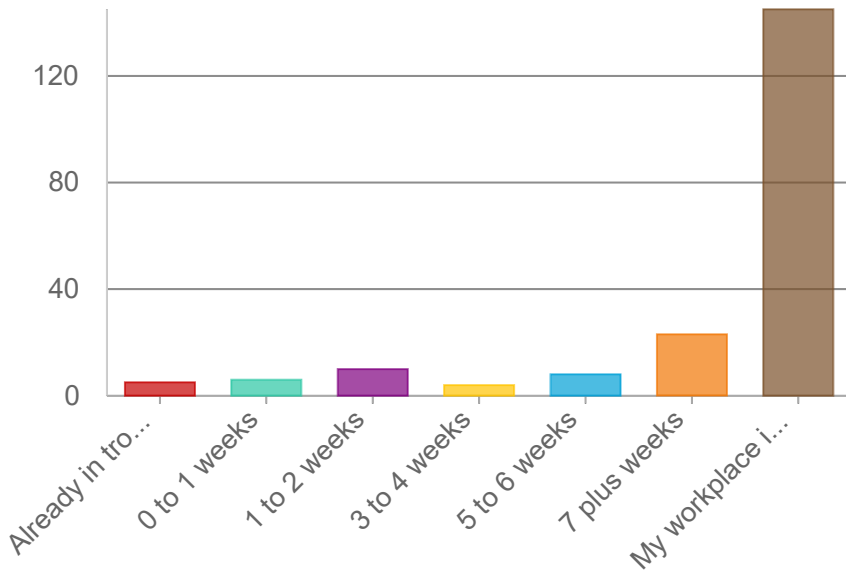
3. Are you currently employed?

**Answers****Count****Percentage**

Answers	Count	Percentage
Yes, same job as pre-COVID-19	165	60.89%
Yes, same job as pre-COVID-19 but I am not getting paid right now (furloughed)	12	4.43%
Yes, same job as pre-COVID-19, but I am taking a leave of absence	5	1.85%
Yes, I have a DIFFERENT job than pre-COVID-19	0	0%
No, lost job due to COVID-19	2	0.74%
No, unemployed due to COVID-19	8	2.95%
Does not apply	47	17.34%
Other	30	11.07%

Answered: 265 Skipped: 6

4. If your workplace is closed (or if or you are unemployed or underemployed), how many more weeks ...

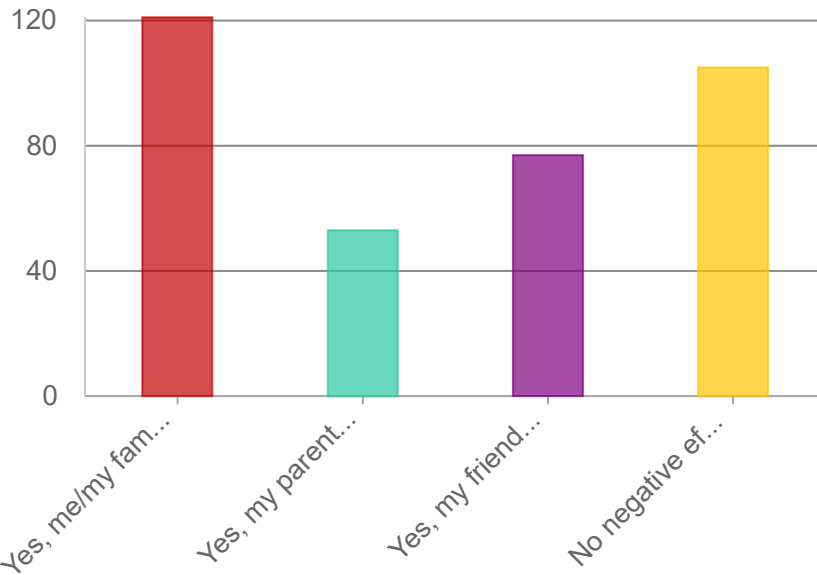


Answers **Count** **Percentage**

Answers	Count	Percentage
Already in trouble	5	1.85%
0 to 1 weeks	6	2.21%
1 to 2 weeks	10	3.69%
3 to 4 weeks	4	1.48%
5 to 6 weeks	8	2.95%
7 plus weeks	23	8.49%
My workplace is not closed	145	53.51%

Answered: 198 Skipped: 73

5. Have social distancing and isolation (or any other current restrictions) impacted the mental health o...



Answers **Count** **Percentage**

Yes, me/my family	121	44.65%
Yes, my parents/extended family	53	19.56%
Yes, my friends/coworkers/acquaintances	77	28.41%
No negative effect	105	38.75%

Answered: 266 Skipped: 5

6. If you have children of school age, what has been the biggest obstacle and/or challenge in adjusting...

We already homeschool but it's an adjustment for them not to make learning field trips and run errands.	1
Understanding what is expected of them. The uncertainty of next year. Teaching concepts im unfamiliar with. Creating structure and routine for my uncooperative teenager. Balancing recreation and education. Social opportunities, especially for my 10 year old.	1
Understanding the expectations the school and/or teachers have of the kids. Each teacher is doing something different and for working parents it makes it hard for us to know how to help our children. Also, the Zoom calls should have been mandatory and not optional as a way of ensuring continued engagement with their educators. My eldest son who is in Highschool said he wishes he was in school as it helped him to stay on track seeing his teachers routinely. I know he can but he didn't always take advantage of it as he should of and we have been working with him on his time management skills.	1
Trying to support children during the day with school assignments and zoom meetings while working at the same time. Unfortunately, my children have several hours each day they need to entertain themselves as my husband and I are busy working. Online and or zoom community events would be wonderful to help them interact with peers.	1
Try to teach my older child & work from home.	1
Too little interaction with peers. Second, so hard for them to stay self-motivated and self-paced as kids, even in high school. As parents, we're lucky enough to both be working; we can't be coaches.	1
To not have hands on learning.	1
Time management. All family members home and working remotely so finding room/space.	1
Them being told at ages 12 and 13 that the work was not required to be done. Makes it very difficult to get them to do it. The work should have been mandated to be completed like it has for private schools. Also, not being furloughed made it very difficult to help them when needed.	1
The teachers do not zoom or engage enough with the kids, one hour week is a joke. These children have lost so much that should of been taught. Maybe city of Auburn could set up remote classes for child to learn what was lost.	1
The schools are doing a great job all things giving.	1
The inconsistent volume of work. It the learning should be more structured with regular online meetings and lessons not just assigned work sent out.	1

The classes they are expected to attend leave something to be desired as is the amount of work they are being given. If they sit all day in class and then have 2 hours of homework after how did we go to maybe a half hour a day of school and everything is good?	1
The biggest challenge has been motivating my children to keep up with their work. I am a teacher, so I am fortunate to have the skillset to teach my children. However, balancing my commitments to my students with keeping my own children on track has been a challenge. We have had to find creative ways to get work done.	1
Teachers have been wonderful - no problems	1
Teachers had to reinvent their job several times as a 2 week closure kept getting longer, with no planning, no training, and probably no resources for distance education.	1
Surprising none.	1
Our kids will have missed 6 months of schooling. The teachers have done amazing BUT remote learning is a bandaid that basically helped "maintain" skills, not gain skills in my opinion. They keep saying "everyone is in the same boat", but that's far from the truth. I have a first grader who is struggling with reading, yet will push forward to 2nd grade without the fundamental basic skills needed. We have tried to work with her, but I'm not a trained reading specialist. So we will get her tutoring for the summer, which costs a lot of money that we don't necessarily have to just pay out. I also have 2 special needs children and remote learning has been detrimental to their success and they have regressed significantly, the NEED to be face to face more than the average child. It's imperative that we come up with a plan to keep children in school settings with educated professionals while dealing with finding the "new norm" of what that will be like.	1
Not seeing their friends. Both my husband and I trying to work from home and trying to educate them.	1
Not knowing how to teach the new math rules and not enough time to teach.	1
Not having a set schedule.	1
Not enough communication for the middle school teachers. I have a 7th grader (daily communication from team leader and teachers I also have an 8th header with little to no communication and unbelievable amounts of work and expectations. My son was even told to sign up for social media and I was not made aware as the parent. This 8th grade team is still giving all numerical grades! The entire district needs to pick 1 or 2 online learning platforms and use those and those alone. The differentiation can be done through the technology provided to teachers and students.	1

Not being with friends. She is fortunate however that her parents are able to teach her. Many of her classmates are not so lucky. Also, there are some families simply choosing NOT to do the work and that is frustrating.	1
Not being around friends. Classrooms are necessary for proper learning.	1
Not being a teacher	1
Not Applicable	1
None	1
No school aged children	1
No obstacle simple pass / fail assignments Communication from ELHS has remained the same, unsatisfactory.	1
No new learning done remotely with teacher guidance. Just "do what you can." Teachers still seem unsure of how to use technology. By now they should have had some training.	1
No interaction with peers	1
No hands on. It's difficult for 1 of my children to have questions and not easily get answers.	1
No children, retired	1
No affect at all. We've always homeschooled.	1
No	1
My youngest go to Sandcastle and they are losing all of their time to continue to work on social skills before being thrown into kindergarten. My older children are falling behind because their school is packed and zoom meetings. It is hard to focus and do all of your school work with so many non school related things going on around them.	1
My son not having interaction with other children.	1
My mindset as a parent that I can't do it all and it's okay not to get to some things.	1
My kids don't get to see other children, or play at the park. We live in an apt, with no yard. It's hard to keep them cooped up like this. Zoom can only do so much. Seeing their teachers and friends twice a week for a half an hour is not enough. I dread the summer without activities like summer camp. It's really affecting all of us.	1
My internet jobs out every day for about an hour during peak times	1

My high school aged child who attends EL is thriving, my elementary aged children are struggling more with online schooling and missing their friends.	1
My daughter was in preschool. I've not been doing anything special.	1
My children have struggled the most with being home, as they all love school. We had limited resources from their school, so ended up making our own curriculum, which was very successful. If school has an alternative schedule, requires masks, or utilizes remote learning in the fall we will homeschool. Many of our friends and acquaintances have said the same, so we will form a co-op rather than send the kids to school. The remote learning, which a good attempt on the part of teachers, is a terrible substitute for school and we won't participate again.	1
My children being told the work is optional. They dislike that we make them complete all assignments when some of their peers admit to doing little to no work.	1
My child currently attends an elementary school in Lewiston as moves to Auburn after the school year started. Lack of resources and guidance from teachers on what to be teaching.	1
Motivation to complete school work to graduate	1
Motivating them. Thank God for teachers.	1
Meeting targets, getting my child to actually do the work	1
Loss of socialization	1
Lack of social interaction	1
Lack of qualified support for specific subjects like Calculus.	1
Lack of playing with peers. Harder to be interested in learning without being grouped for peer support. Just feels lonely	1
Lack of organized activities	1
Keeping the kids engaged with remote learning. It was exciting at first now they just want to back to school.	1
Isolation	1

I wish zoom meeting were actually pre recorded videos of the lessons, then schedule zoom meetings as needed for further instruction. It's been difficult as a single mom to manage three kids in three different school all with multiple teachers. It would be nice to do school at our own pace and timing and not be scheduling our home life around school. For instance it would have been nice several times to get out of the house for fresh air and change of scenery but were unable too because we needed to be home because one of the kids had a meeting.	1
I have NO CHILDREN	1
i have kids with behavioral issues and it is hard to get them to do any work with out a fight also i have a luring disability and have a hard time teaching my kid in different grade iam not a teacher i dont know how to teach them so they suffer	1
I have had sporadic communication with my child's school and my child did not adjust well to the remote learning it has been a real challenge to get her to be stabilized in order for her to function at all.	1
I have found the Auburn school staff to be fabulous and helpful. Biggest challenge is working from home and also making sure the kids get what they need, but overall I am pleased with the efforts made by Auburn. Schools.	1
I have a granddaughter who is not getting her social emotional physical and academic needs met through remote learning. Kids are inside with no friends or recess. This impacts everything. A daily boxed lunch and breakfast only fills part of these children. This is stressful on parents to be teachers and children sense this stress too.	1
I have a college student. Most of the classes were already online. The problems are labs and internships.	1
I have a 15-year-old. Auburn schools weren't a good fit for him so he goes to Baxter in Portland. He has had trouble focusing on tricky subjects like advanced algebra and American history. Learning math has been a struggle for him in the past, it's harder now online. I'm grateful he has the opportunity to still attend high school online. My expectations have adjusted to the situation. I also couldn't focus on reading for about six weeks while I was worrying about the state of the world. I'm better now, but I'm dreading the day my employer opens up to the public.	1
I have a 13 year old... he is incredibly responsible and getting his work done, but I have had many conversations about too much "play" time. I continue to work to make sure he understands we are NOT on vacation.	1
I don't have kids at home but I am an educator. Parents I have spoken with are overwhelmed. There is no central organization by schools. They are juggling different platforms and schedules and expectations for kids in different schools and even kids within same schools.	1

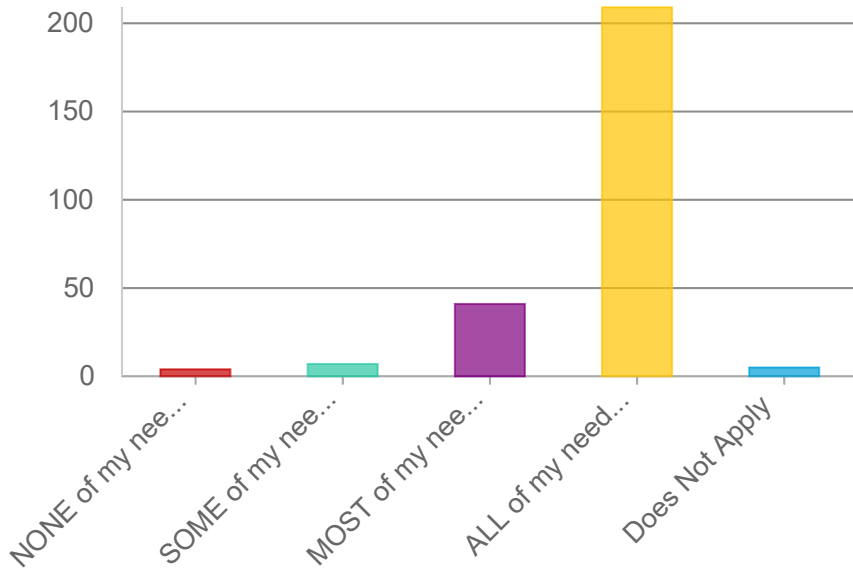
I am not a teacher. There is no socialization which occurs in a classroom as well as group activities.	1
I am an essential work (RN), so being able to provide childcare (by my 16 yo) and get the younger children to be able to do their work is a struggle. Once I get home from work, I am too exhausted to do another 4 hours of work (school related work). My 16 yo has her own homework to do as well.	1
I am a teacher in Auburn. My biggest struggle has been getting families to keep up with their kids learning. I know it is hard to balance work and school at home but the less families do with their kids, the more deficit there will be in the fall. This is not me suggesting schools open as normal come the fall. When teachers offer assistance and hours and families don't take advantage, it is not a partnership.	1
I am a teacher and needing devices at the same time. Power outage and internet went out.	1
I actually have a teacher in the house who teaches prekindergarten to these children. It is challenging when children that age are in a school and now to be online for a zoom makes it even more difficult. Parents are not readily available to assist them or there is not enough availability of resources to get on zoom at daycare. This is the age when they are supposed to be learning how to deal with school and other people It is not easy to reach that on a computer when they are great or with other classmates	1
Home schooling my granddaughter very challenging when trying work too	1
Helping them manage their school work while also working from home myself.	1
Helping not doing well without teachers support	1
Having these parents as teachers.	1
Having enough internet , lots of lag, cutting out. Not enough time on the new topics, kids are almost teaching themselves (parents)	1
Having a four year old who doesn't understand she can't go to school and has to do it through a computer. She's not old enough for this.	1
Engaging him. Too distracted. My own limitations as a teacher.	1
District restrictions on technology (inability to install new programs to computer, blocked access to certain websites) No organized structure to class work and difficulty if topics are not understood by parents.	1
connectivity issues due to poor lines on our street, also my child will be facing far greater issues in the fall as this year he's in the 6th grade.. he'll have not step-up ceremony nor a middle school walk through etc... anxiety is already high.	1

Communication with some teachers. We understand no one was prepared for this but after 2 months of being at home I would think middle school teacher's would have a better plan. For the high school I'm seeing a little more busy work rather than learning work.....	1
Cabin fever and boredom. My kids miss their friends and sports activities.	1
Both parents work full-time, students (grade 7&9) must self-direct their day with minima adult supervision. Access to teachers is limited to virtual platform, schedules are inconsistent, - Students rely heavily on their friends for explanation.	1
Balancing work from home with ensuring their schoolwork is done. There are only so many hours in a day!	1
Balancing work from home and executing the home school curriculum.	1
Balancing my job and helping my child.	1
Accountability.	1
9- working from home/trying to homeschool. Lack of friends for my son who misses his school and routine.	1
	0

Answered: 105 Skipped: 166

7. For the items below, please select the level to which your household's needs are being met.

○ Obtaining Food/Water

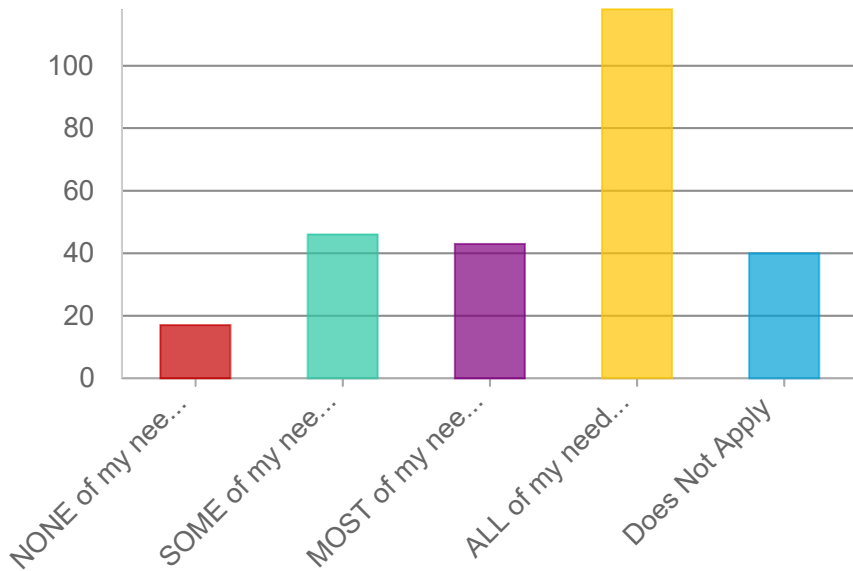


Answers **Count** **Percentage**

NONE of my need is being met	4	1.48%
SOME of my need is being met	7	2.58%
MOST of my need is being met	41	15.13%
ALL of my need is being met	209	77.12%
Does Not Apply	5	1.85%

Answered: 266 Skipped: 5

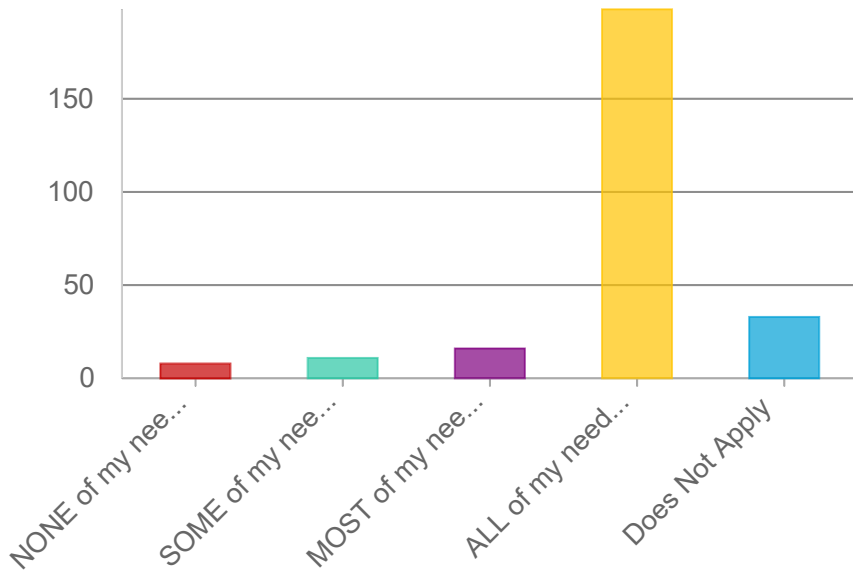
o **Medical Care & Testing**



Answers	Count	Percentage
NONE of my need is being met	17	6.27%
SOME of my need is being met	46	16.97%
MOST of my need is being met	43	15.87%
ALL of my need is being met	118	43.54%
Does Not Apply	40	14.76%

Answered: 264 Skipped: 7

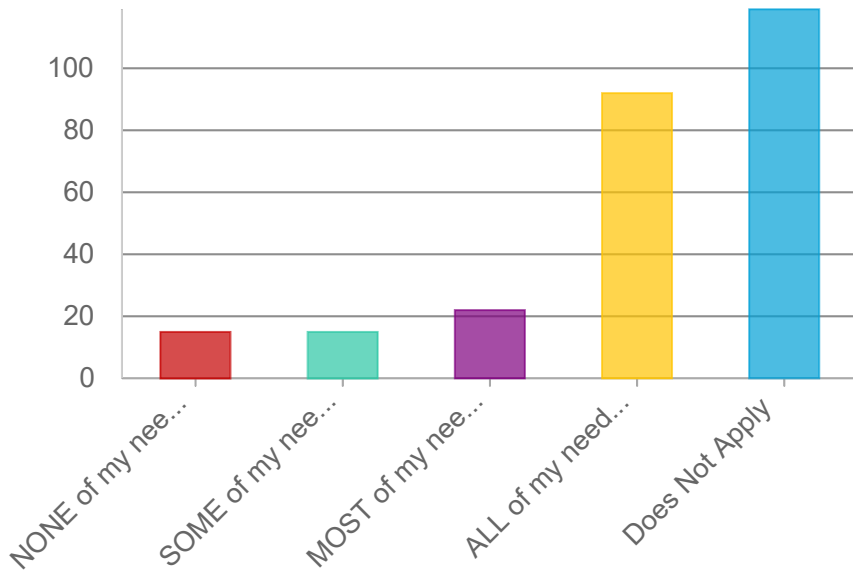
○ **Obtaining Medications**



Answers	Count	Percentage
NONE of my need is being met	8	2.95%
SOME of my need is being met	11	4.06%
MOST of my need is being met	16	5.9%
ALL of my need is being met	198	73.06%
Does Not Apply	33	12.18%

Answered: 266 Skipped: 5

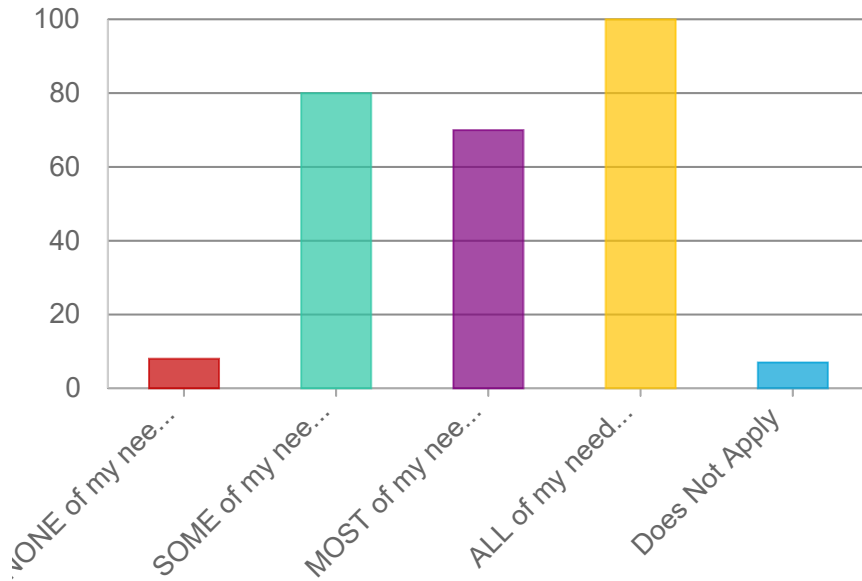
Accessing Mental Healthcare



Answers	Count	Percentage
NONE of my need is being met	15	5.54%
SOME of my need is being met	15	5.54%
MOST of my need is being met	22	8.12%
ALL of my need is being met	92	33.95%
Does Not Apply	119	43.91%

Answered: 263 Skipped: 8

○ **Supplies (Cleaning, PPE, etc.)**

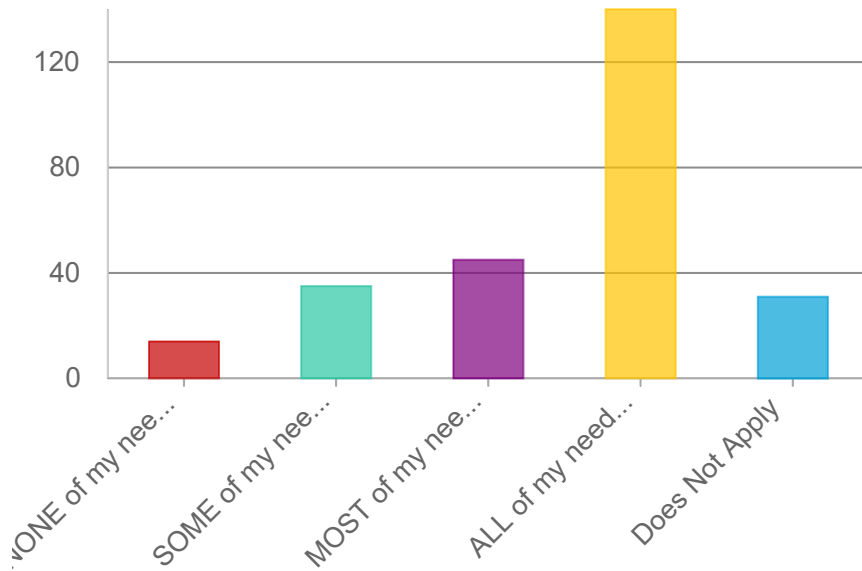


Answers **Count** **Percentage**

NONE of my need is being met	8	2.95%
SOME of my need is being met	80	29.52%
MOST of my need is being met	70	25.83%
ALL of my need is being met	100	36.9%
Does Not Apply	7	2.58%

Answered: 265 Skipped: 6

Accessing Healthcare

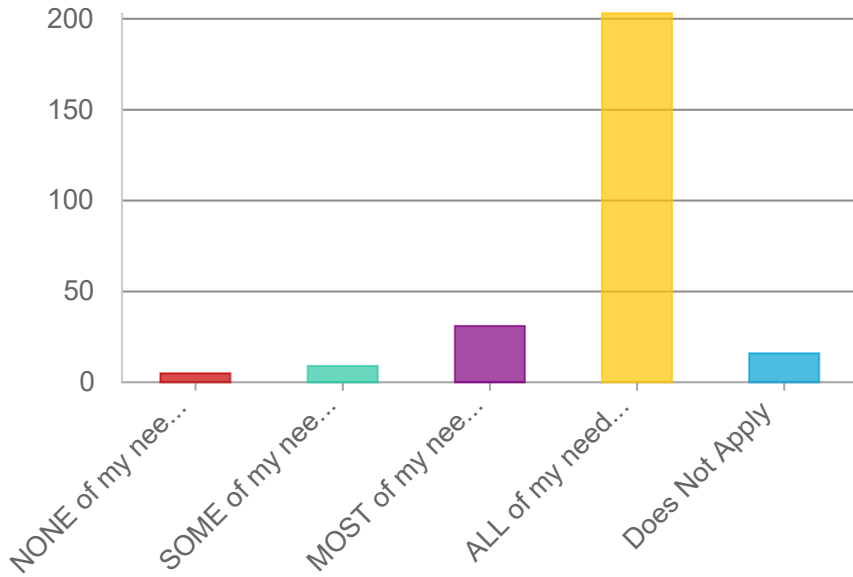


Answers **Count** **Percentage**

NONE of my need is being met	14	5.17%
SOME of my need is being met	35	12.92%
MOST of my need is being met	45	16.61%
ALL of my need is being met	140	51.66%
Does Not Apply	31	11.44%

Answered: 265 Skipped: 6

o Rent/Mortgage/Utilities

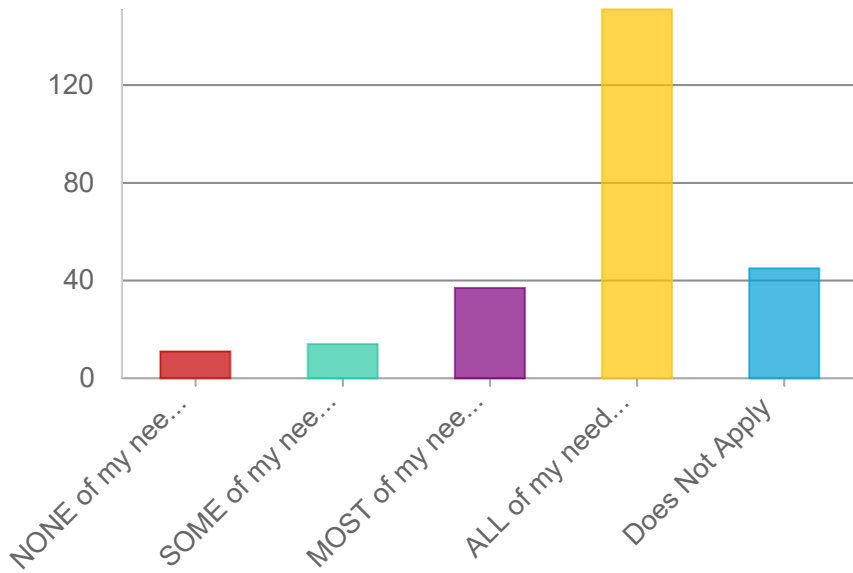


Answers **Count** **Percentage**

NONE of my need is being met	5	1.85%
SOME of my need is being met	9	3.32%
MOST of my need is being met	31	11.44%
ALL of my need is being met	203	74.91%
Does Not Apply	16	5.9%

Answered: 264 Skipped: 7

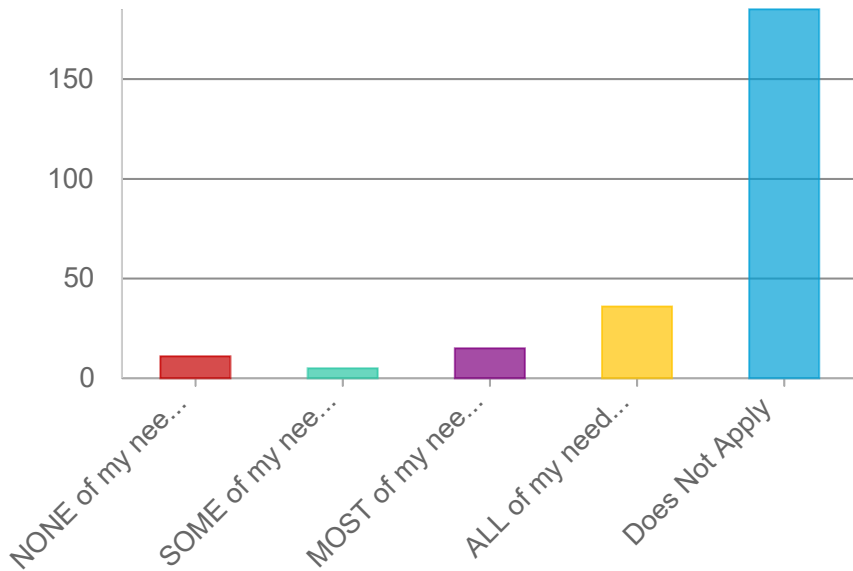
Job Security/Employment



Answers	Count	Percentage
NONE of my need is being met	11	4.06%
SOME of my need is being met	14	5.17%
MOST of my need is being met	37	13.65%
ALL of my need is being met	151	55.72%
Does Not Apply	45	16.61%

Answered: 258 Skipped: 13

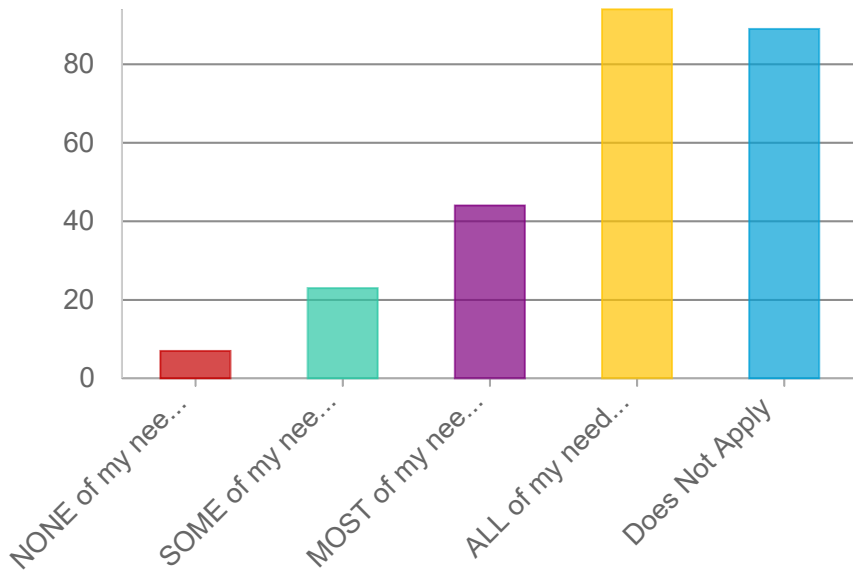
o Accessing Unemployment Funds



Answers	Count	Percentage
NONE of my need is being met	11	4.06%
SOME of my need is being met	5	1.85%
MOST of my need is being met	15	5.54%
ALL of my need is being met	36	13.28%
Does Not Apply	185	68.27%

Answered: 252 Skipped: 19

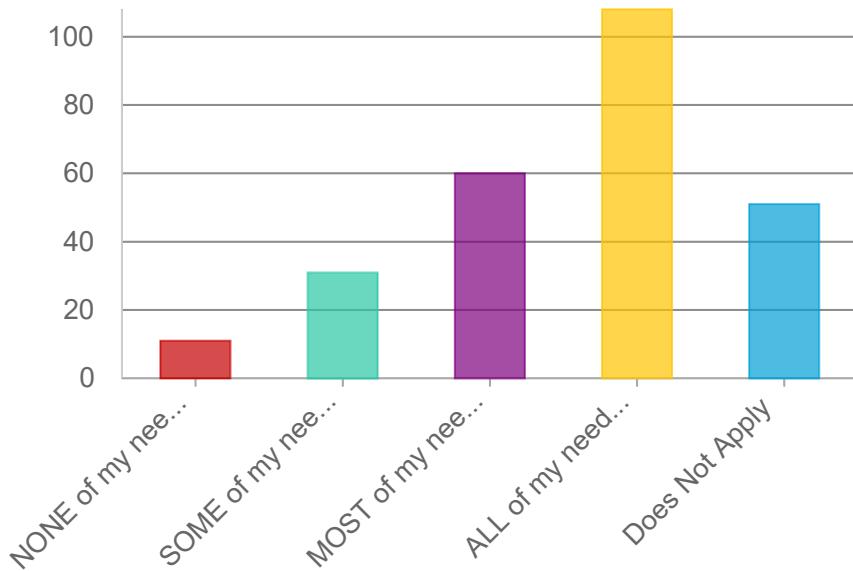
o **Additional Public Safety & Protection**



Answers	Count	Percentage
NONE of my need is being met	7	2.58%
SOME of my need is being met	23	8.49%
MOST of my need is being met	44	16.24%
ALL of my need is being met	94	34.69%
Does Not Apply	89	32.84%

Answered: 257 Skipped: 14

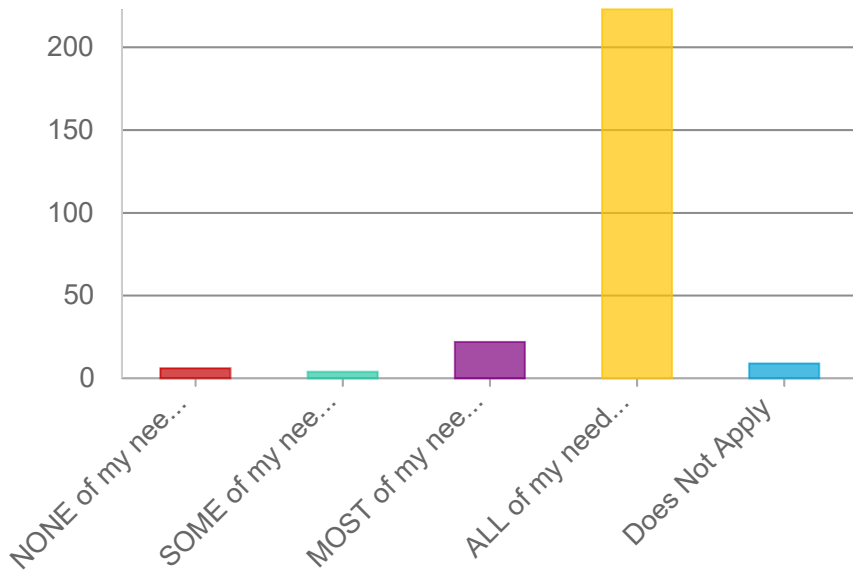
Stress/Emotional Support



Answers	Count	Percentage
NONE of my need is being met	11	4.06%
SOME of my need is being met	31	11.44%
MOST of my need is being met	60	22.14%
ALL of my need is being met	108	39.85%
Does Not Apply	51	18.82%

Answered: 261 Skipped: 10

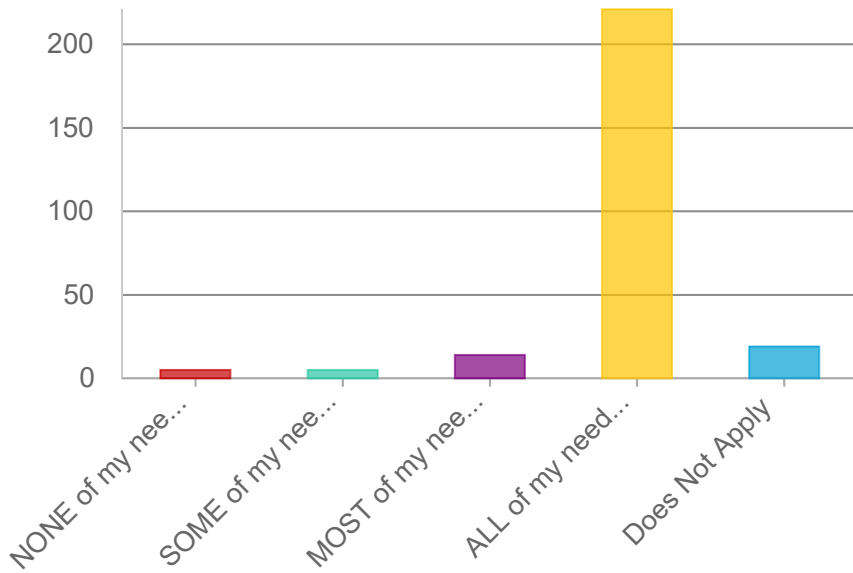
Access to the Internet



Answers	Count	Percentage
NONE of my need is being met	6	2.21%
SOME of my need is being met	4	1.48%
MOST of my need is being met	22	8.12%
ALL of my need is being met	223	82.29%
Does Not Apply	9	3.32%

Answered: 264 Skipped: 7

Transportation

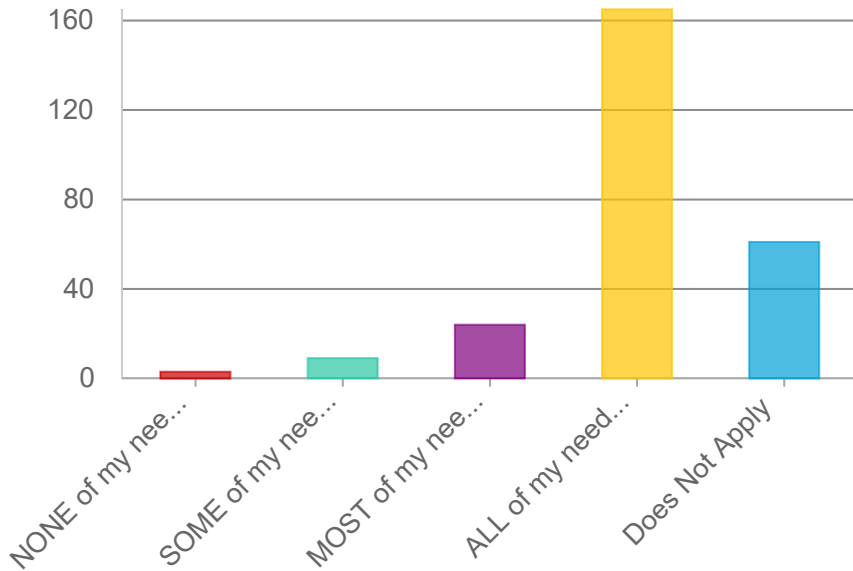


Answers **Count** **Percentage**

NONE of my need is being met	5	1.85%
SOME of my need is being met	5	1.85%
MOST of my need is being met	14	5.17%
ALL of my need is being met	221	81.55%
Does Not Apply	19	7.01%

Answered: 264 Skipped: 7

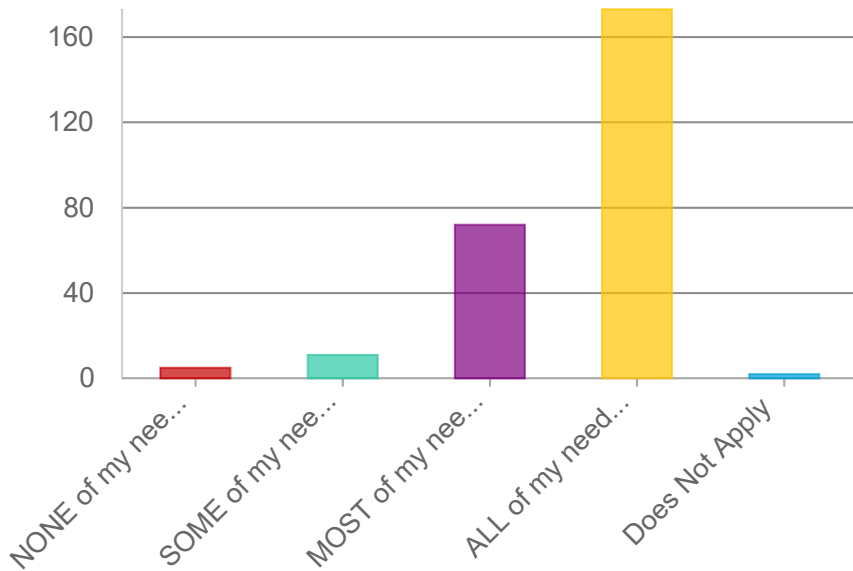
o Accessing Pet Food & Supplies



Answers	Count	Percentage
NONE of my need is being met	3	1.11%
SOME of my need is being met	9	3.32%
MOST of my need is being met	24	8.86%
ALL of my need is being met	165	60.89%
Does Not Apply	61	22.51%

Answered: 262 Skipped: 9

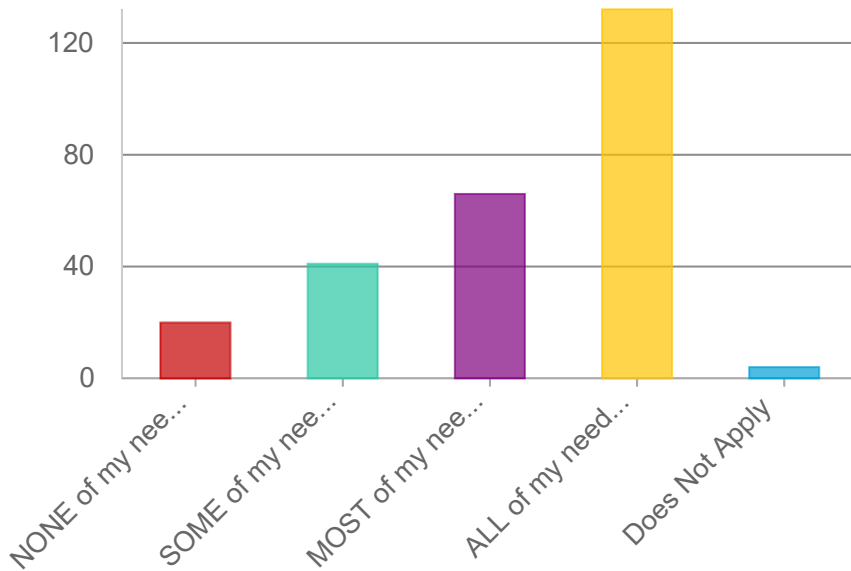
COVID-19 information and updates



Answers	Count	Percentage
NONE of my need is being met	5	1.85%
SOME of my need is being met	11	4.06%
MOST of my need is being met	72	26.57%
ALL of my need is being met	173	63.84%
Does Not Apply	2	0.74%

Answered: 263 Skipped: 8

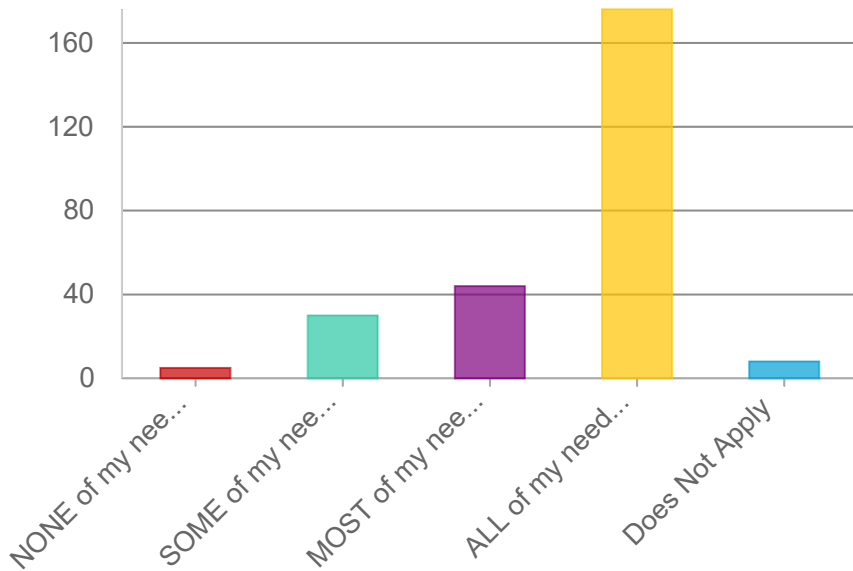
Recreation & Exercise



Answers	Count	Percentage
NONE of my need is being met	20	7.38%
SOME of my need is being met	41	15.13%
MOST of my need is being met	66	24.35%
ALL of my need is being met	132	48.71%
Does Not Apply	4	1.48%

Answered: 263 Skipped: 8

Social Distance & Hygiene



Answers **Count** **Percentage**

Answers	Count	Percentage
NONE of my need is being met	5	1.85%
SOME of my need is being met	30	11.07%
MOST of my need is being met	44	16.24%
ALL of my need is being met	176	64.94%
Does Not Apply	8	2.95%

Answered: 263 Skipped: 8

8. What strategies have you used to cope with the change in lifestyle that COVID-19 has presented to o...

**Response****Count**

Response	Count
N/a	2
Zoom meetings with friends and loved ones	1
Zoom meetings with family and friends. Sharing recipes and doing previous hobbies that I did not have time for before. Staying busy outdoors. Gardening.	1
Working from home and thinking I would like to continue to do this after Covid.	1
Will not apply to most. I have been camping in a small town for the last three months. I am high risk and blessed to be able to do this.	1
We've spent a lot of time outdoors, and focused on this as a great opportunity to have more time to connect as a family, with everyone being home more. We've focused on the positives, and how this is a chance to become more resilient. We've also focused on what we can do, like supporting local businesses and connecting with people who are struggling via the internet or writing letters.	1
Wear a mask for others not yourself.	1
Wear a mask - everyone who works in the city building should also be wearing one!	1

We worked on creating a flexible schedule. Only taking one day at a time.	1
We try to buy locally through farmers market curbside and Pineland curbside. We order most everything else on line. We have been to the grocery store twice since March 4th.	1
We take daily family walks, bike rides and runs. We have a very safe neighborhood.	1
We stay home, except only I go out to get groceries, and go to work (healthcare). We play dungeons and dragons with our family and friends over the internet, watch movies, cook more at home. We support local businesses by buying takeout once a week. (Fielders choice, Pinky D's).	1
We have worked on only going into public areas when necessary, limited the visits with friends, looked to nature as a way to enjoy the outdoors without being in crowds.	1
We have tried our best to stay busy by being active outside, but mental health is definitely a battle at this point.	1
We have no special hints. We are just trying our best to keep us and our very young children safe, healthy and happy.	1
We have focused on getting outside in our yard and actively focusing on finding things that make us happy. We have been doing our best to help others- supporting small businesses, making donations, buying gift cards from restaurants, making masks, etc.	1
We have been exploring Maine through lots and lots of hiking. It's a break from four walls and gym time for the kids. Physical activity for the little kids to get some energy out.	1
We have another family that is taking the same precautions as us, which is allowing our kids to play together outside, which has greatly helped everyone's emotional health.	1
We are very quiet people and don't get out much. Most things haven't changed.	1
We are introverts in general, so we are managing ok being home 24/7, but I can see how others would struggle.	1
We are both working from home; having food and PPE delivered from vendors when possible; buying in bulk for items that will not perish; only having one person go to the store; staying home as much as possible.	1
Wash hands. Don't touch face distancing using PPE. Sanitizing most everything	1
Walmart app for grocery pick up Home Depot app for curbside pick up	1
Walking. Outdoor exercise therapy. Fresh air. Hiking	1

Walking, puzzles	1
Using pickup services rather than in store shopping due to not wanting to wait in line to go into a store. Will probably continue this even after since it is convenient.	1
Used a mask and practiced social distancing which I wish all those ignorant people who don't should I've quit going out and to stores because of those idiots	1
Trying to stick to a routine. Checking in with friends and family. Adding yoga to routine.	1
Trying to live happily in the moment because looking to the future is too scary	1
Trying as much as possible to conduct a normal lifestyle	1
Taking turns with family & friends going shopping to reduce lines & exposure. Regular walks, getting outside more. Supporting local businesses.	1
Take one day at a time and don't focus on what you can't do, enjoy what you already have.	1
Take account of what you do have and can do daily. Focus on those and use those. Don't fixate on what you can't do or don't have. Get out and move daily. Good weather is a blessing. I personally am thankful for safe sidewalks. Be kind. Be considerate of others, you don't know their struggles.	1
Sticking with a routine. I cannot emphasize this enough... take mental and physical breaks when needed. Do not allow yourself to feel guilty if you are doing everything you can to make ends meet.	1
Staying home and spending time in backyard learning about gardening and supplying healthy veggies for my girlfriend and I.	1
Staying home and away from people, wearing a mask if I am out on public.	1
staying engaged, have daily structure, helping others less fortunate, doing new things that I have not had time to do, connecting via ZOOM and social connection with safety precautions practiced, spending time outdoors, reading more, catching up with movies on Netflix	1
Stayed home as much as possible but connecting to family, friends, information. Socializing on my deck with distance.	1
Stay connected	1
Stay Busy and Catch Up On Those Items That You Haven't Done In The Past.	1
Stay away from places that don't require masks.	1

Started a garden. Working on projects for both home and work that have not had time for. Going out and walking daily. Zoom sessions and FaceTime with friends and family. Cooking and baking new things. Learning new skills (lots of free online resources). Helping others get their needs met.	1
Spending more time in the Bible	1
Spending a lot of time outdoors has helped my 4yr old.	1
Spend a lot of time outside in good weather - yard work, walks, etc.	1
Social media, zoom meetings, being sure to reach out to others	1
Since the gym is closed, I have started walking and that is fine, but it became even more enjoyable when I started using the All Trails App and realised there are a lot of beautiful places to walk that are far more interesting than the streets	1
Shower before leaving the house and again upon returning.	1
Running	1
Remove political rhetoric from all conversations- we are all in this together and we need our whole community to stick together to protect our most vulnerable citizens.	1
Reading, spending time outside, supporting small businesses.	1
reaching out with emails and real mail to friends. Changed shopping locations- appreciate knowing when a business is following mask rules and such.	1
Reaching out to friends and family, offering help to neighbors, helps keep the mind centered on your problems when you are actively trying to help someone else.	1
Plan for the future. Plant a garden if you can. Limit all expenses. Stay home, save lives, save money.	1
Our lives are very much the same. I worked from home. We home educated. My husband is essential. It's the lack of our "extra curriculars" that have been hard. No kickboxing, karate or soccer. No church or youth group. That is what has been hard.	1
Open our state back up. Quarantine the old and sick.	1
Only major affect is adding the face mask and having to wait in line to enter some stores which is doable. Just have to get used to it.	1

Online support group, online counseling, free workouts online, cooking nice meals for family, utilizing takeout occasionally to support community businesses, zoom happy hours with coworkers and out of state family, playing games on zoom, purchasing stylish masks, shopping for groceries at odd hours to avoid crowds, shopping online, spending time in our back yard and pool, kids shooting hoops outside, hiking Mt Appatite, bike rides with kids, occasional and short meet ups (outside and socially distant) with coworkers, enjoying streaming services And takeout that I can pay for with credit card points!	1
Online grocery shopping	1
Nothing. What are we supposed to do when we are forced to stay home and they shut everything down?	1
Not use social media as a news source. Maintain some routine. Understanding it's okay that kids are not in school and not being too rigid. Providing reassurance that they are doing a good job with what they can do. Promoting a science based approach rather than a political one.	1
Not much change of lifestyle.	1
Not fall into the fear the media has been pushing. Go on with life best we can.	1
Nextdoor has helped me feel connected, that there's still a world locally. Baking. Weekly trip for curbside pickup at farm stands/Italian Bakery.	1
My son lives in a group home and I am fearful that he will be sickened by staff infected by others in the community not willing to co-operate.	1
My family and I wash our hands anytime we come in the house, if we have to go through the house to the bathroom sink, we hand sanitize. I am the only one that shops. I shop once every 3 weeks...if I need milk I hit up Roy's Doordash is my life saver...wish more restaurants would use this	1
My faith has sustained me. God has provided for my needs.	1
My church has created active systems of support and engagement that have brought our community closer.	1
More prayer and more exercising outside.	1
More physically active, use video chat (Zoom etc) to connect with friends and family, get together in safe distance activities when possible (bike rides).	1
More engaged with my church community which has been very proactive. Lots of use of Zoom. Reaching out to family and friends, including people who I haven't seen in a long time.	1

Making a schedule. We are a family of 6 all different school schedules and ages so we posted a weekly schedule for each person (on paper) to see daily. This helped keep us busy and know what day of the week it was. Meal planning has been a struggle, I have special diets at home , child with diabetes and another with autism won't eat a lot of food and a 6 month old. Finding the food they need at a reasonable price has been hard. Having to go to more then one store to get food or products has been mentally frustrating/exhausting. Curb side orders have become our new best friend, even then time slots are days sometimes weeks away. Such a struggle to get products you need.	1
Maintaining a routine. Important for parents and kids alike.	1
Maintaining a positive attitude, not watching the news, planning camping trips, focusing on eating clean and limiting carbohydrates, and lots of outdoor walks/hikes!	1
Lots of walks, gardening, camping, meeting with family outdoors.	1
Lots of outdoor recreation	1
look for positive posts about local resources- businesses making the effort. Turn off or move along anything political. It generates too many angry feelings inside me. Watch Dr. Shah daily- he is calming and positive. Reach out to check on friends and others.	1
Live first.	1
Like most other, outside exercise has been important.	1
Knowing that this will end and we can return to normal.	1
keeping busy as much as possible. Meditation and exercise.	1
Keeping a schedule. Trying to stay busy walking. The cold musetable weather of Marc April and early May made this especially tough. Low sunlight impacts mental hralth and overall wellness. When coupled with the pandemic fear all over the media that was tough on people. ABC has a one hour pandemic show at 1 followed by one hour of Dr Shaw and Governor Mills. Then 4 to 6 the news is mostly pandemic. Fear impacts health. There needs to be more when home this is a great chance to....and have how to fun segments.	1
Keep busy, make a list of 3 tasks to accomplish each day helps Stay active, take a walk every day Stay connected, talk with family and neighbors frequently	1
Just keeping busy and going for car rides and staying positive	1

I've used this time as an opportunity to explore myself and find out what really interests me. Using my new or renewed interests as a way to occupy my time. I also find gratification in supporting the local businesses that I love and want to see stick around.	1
I've been doing my daily routine,nothing has changed. Open up the city	1
IVE	1
Ignore the government mandates because they are not credible, lawful or based on logic or reliable science. The governor and CDC are giving illogical and bad advice and have grossly overreacted to this event and have made it political. They are not acting in the best interest of the state.	1
Ignore the COVID news bullsh*t and you will be just fine.	1
I work for Hannaford and while people have been mostly great there are some very disrespectful. This has caused me excess stress. I have an elderly parent at home that I am also worried for. I try to inform myself as thoroughly as I can to deal with the stress.	1
I wear my mask when I know I am going to be near people. I walk in my neighborhood daily for exercise now, before I was going to the gym. I go to the store maybe once every 2 weeks. Where before I would go every 3-4 days. I still think it is unclear how to renew a vehicle registration. What time the city hall office will be open to renew my vehicle. I checked on line & it was on clear when someone would send the renewal tags!	1
I walk more which helps my energy and mental health. I talk with friends and family on the phone more.	1
I try very hard to watch Dr. Shah's update every week day. It relieves my anxiety to know we have someone as intelligent, capable, and compassionate as he is in charge here in Maine. I absolutely avoid listening to Trump. He's a narcissist sociopath incapable of normal human emotions, and his profound ignorance will get us all killed - ingest disinfectants anyone?	1
I take all the precautions necessary & I walk my dogs daily	1
I just think of it as a military deployment. Also, I focus on my students and projects around the house.	1
I haven't had any strategy. There's nothing I can do about it and no help I can obtain. I just have to deal with it and try to put it out of my mind.	1
I haven't changed anything and life is good	1
I have supported local business as much as possible and just go from work to home	1

I have started a larger garden. I have linked with a few groups to obtain or provide wood, food, medical supplies. I'm putting together safe community gardens. I'm not participating in recent openings, when covid19 cases are still climbing. I'm keeping in touch with more ripple.	1
I have not been coping well at all. I have been trying to focus what energy I have into my animals and projects such as setting up my PC for streaming games.	1
I have made decisions based on facts and recommendations from professionals. Have not let myself get caught up in the hysteria on either side of opinions. Have accepted the fact that things are different; work hard to do my hardest to do what I can to get through this.	1
I enjoy Dr. Shar's daily update. I try to stay off FB posts that are complaints about virus, actions by government, or anything to do with Trump... these have a strong negative impact on my day and outlook	1
I do not stand in any line, if there is a line I go back later or find a different option. Social distancing is VERY important to me and if looking hard enough there is an alternative.	1
I am elderly, have family in town so doing ok. But if I didn't I would of had a terrible time getting through this. I live alone and have medical issues so my church has called once which was helpful but I have a dog and laugh if you will but she has been my saving grace.	1
I am a pastor and my spouse is an engineer so we have continued to work and be very busy during this time. We are fortunate for sure. We take walks around the neighborhood, play games, hang out, and have time together.	1
I already live alone so the transition was not hard and my suggestions may not be helpful to the catastrophic loss of income, food and dwelling fears of younger people. Analyzing what is really necessary and sustainable. The want vs need scenario. -Question how you can stay healthier in this situation. Implement it. -Rediscovering the fun of Cooking and the Substitution of things. "When I run out of toilet paper, what else in the household?" Remember cloth diapers? -Technology was very helpful and learning new things. -More thoughtful and long term provisioning when the opportunity is there. -Rediscover or find new hobbies and methods of communication, relaxation.	1
Helping elderly. Driving by to say hello	1
Having a positive attitude and keeping in mind that following guidelines strictly now will allow us to return to normal sooner with less loss of life.	1
Got closer to my family	1
Getting the kids out of the house to ride bikes.	1
Getting out to walk, wearing mask, social distancing	1

Getting out in nature as often as possible.	1
Get up every morning as if going to work, shower, eat and get dressed, comfortably of course. Move around like mini breaks, eat, hydrate, walk my dogs and stay focused with relaxing music. It is less stressful working from home, for me anyways.	1
get outside whenever possible. stay busy with hobbies/interests	1
Get outside and enjoy the nice weather	1
Get outside	1
Get out everyday for some fresh air and a walk. Make a quick call to say hi to friends/family even to help them not feel alone during this.	1
Get out and walk, ride bike, etc. Putter in the garden, sit and read outside. Turn off news that irritates or makes us anxious - small doses, better then all day. Stay connected with family and friends	1
Gardening, exercise, social media communication	1
Following all CDC guidelines. Keeping my youngest child at home as much as possible. Wearing a face covering at all times when in public. Avoiding others who do not wear face coverings in public.	1
Find new ways to connect with your friends and family. Give yourself time off, you don't need to be doing more. This is a stressful time and you need time to recharge.	1
FaceTime, Zoom, other social media apps, more frequent phone calls to family and friends, immersing myself in home projects, walking, hiking.	1
Facetime with family and friends, Hannaford on the Go, Delivery, drive through or curbside pick-up services.	1
Exercise, surprisingly, and reaching out to family and friends via text, telephone, Face Time	1
Exercise, social distancing friendly play dates	1
Exercise, eat healthy, visit with people safely	1
Exercise and long drives	1
Enjoying our new chickens, geese and ducks	1
Enjoy the fresh air and sunshine even if it's only in your yard! Get out for a walk in your neighborhood. Reach out to others via video chats if you can't in person.	1

Eat healthy, move, gather safely.	1
Drinking daily	1
Doing more yard work, changing expectations related to what activities and persons we can interact with. Reading more, baking bread, doing needlework in the evenings. Having Zoom calls with out of state extended family members weekly and Zoom happy hour calls with friends to stay in touch. Joining musical artist's online social distancing concerts instead of live music.	1
curbside pick up of most groceries and other items, shop early in the morning when there are no crowds.	1
Continuing to be very cautious. Daily walks in my neighborhood are very helpful.	1
Contact friends or relatives every day, by phone, zoom, Facebook, etc. to avoid feeling isolated. Insist that others distance and mask, or stay away from them.	1
Connecting with friends and family through social media and zoom. Walking, reading and doing puzzles help.	1
Connecting electronically, writing letters	1
Communication with others	1
Communication- as often as you can, with people you care about. Stop social media time and stop watching too much news	1
Camping, walking	1
Budgeting, fostering a loving relationship with my spouse, enjoying quiet nights with a book	1
Being outside 6 ft apart for meals or socializing.	1
Being able to get out and walk (especially on the Spring Road) everyday has been one of the best strategies for me and my family.	1
Be diligent about social distancing and wear masks to protect others. I expect others would to protect me but it's not happening much. This is a pandemic... do we want another wave?	1
Back to basics of caring for my family by doing simple things like preparing meals and taking care of the house. Finding ways in which we all come together. Again nightly dinner at table, game night, walks with the dog, drives, movie nights. We even play Fortnite together, because if you can't beat them join them and it is something they are interested in so it helps to have a common bond.	1

Always get up and shower and brush yr teeth first thing in the morning! It's ok to put on comfy clothes after 😊	1
Adding a mask when in public places and washing hands	1
Accepting that closing things down is the safest bet. Erring on the side of caution	1
Accept that this isn't a short term problem; it isn't a TV show. Objective information and scientific knowledge is important to making personal decisions about what and how to proceed. People need a more thorough explanation of what an infectious disease epidemic is all about. It isn't head lice in your child's classroom.	1
A positive state of mind. Remembering that we are self-isolating and social distancing for the common good. This, too, shall pass! Personal needs and selfish desires do not come before keeping EVERYONE healthy.	1
A daily walk has helped me stay positive. I miss attending performing arts opportunities, and seeing some offerings on television has been a great opportunity. Staying connected with family and friends virtually has been important.	1
2 walks a day in my neighborhood. Hiking	1
1) Daily walks with family. 2) Maintaining a regular daily schedule. 3) Mt Apatite on a regular basis, at least a couple times each week.	1
Exercising everyday as a form of self care	1
	0

Answered: 155 Skipped: 116

9. Is there anything you want to share with city leadership as our community recovers from COVID-19?...



Response	Count
Work with and support mental Health therapists They are really out there on the front line and in many cases are out their on their own in private practice They are holding families together and providing ev erything from mental health to helping finding ways to survive I am a clinical therapist in the Auburn ar ea	1
When you ask the public to take a survey, don't hide it. Give a direct link.	1
We shouldn't be rushing to open everything back up quickly. The curve needs to stay as flat as we ca n make it, not only to not overwhelm our health care system but to keep as many from becoming infec ted as possible. There needs to be an understanding that there will be a new normal until there is an e ffective vaccine. Individual actions impact EVERYONE. There are and will continue to be sacrifices for the greater good. We as a society need to take care of those who need help. And staying home isn't li miting your liberty.	1

<p>We need to open up, we are setting this city up to for economic failure if we are not already there yet, small businesses are closing and we will never be able build any immunity to this virus. The purpose of this was not to over tax our healthcare system not to stay home until the virus is eradicated! We are nowhere near that and are laying off hospital staff! We need to get back to work and the rest of life with necessary cautions keeping in mind the hotspots life retirement communities and nursing homes but we can not have this response every time a new virus comes around this is NOT living! If you are scared, have a compromised immune system or are sick stay home it's your right but as a US citizen we should have the choice.</p>	1
<p>We need to open small businesses. If we are able to shop freely at the big box stores with masks then why can't we shop at local stores with masks?</p>	1
<p>We need to open our city. At this point, the purported "cure" is worse than the virus, and is killing Maine. Open Auburn.</p>	1
<p>This is silly. The point of the quarantine was to stop hospitals from being overflowed. That is past. Open things up and let people make choices about the amount of risk they want to take. This is proving to be less dangerous than the regular flu. It is crazy to ruin everyone's lives over this. I bet the amount of suicides in the state from shutting everything down goes higher than the amount of deaths we ultimately have.</p>	1
<p>Think outside the box to get businesses back open. This virus is here for the long haul and we can't keep everything closed forever.</p>	1
<p>There is nothing as important as the lives of our loved ones. Not one business, not my mortgage, not a haircut or sitting down to a restaurant. Nothing. It is governments job to to what is best for their citizens not businesses. Please listen to the epidemiologists and cdc guidelines because their goal is to have the least deaths as possible. Anything else is heartless.</p>	1
<p>The1 most helpful action the city could take is to promote the use of masks by all possible means. Universal mask wearing is the best road to recovery.</p>	1
<p>The messaging from the federal level on down has been very inconsistent, which in itself has caused a lot of confusion and conflict. I don't know if there is a great, uniform way for the city leaders to address what is going on locally, since often times the measures that people read about are in far larger metropolitan areas that have their own set of action needed, less so for a more rural area like we live in.</p>	1

The Mayor seems to be determined to put profits ahead of people. His lack of visibility when the pandemic first hit was expected. What was no more surprising was his need to open the city contradicting the science we were hearing. Time and time again, this administration grandstands for a photo-op or sound bite and never delivers anything with substance. His liaison to the school department trying to sniff out more cuts to a 0% increase was deplorable. Just a lame attempt to make sure in a time of crisis to make cuts in the wake of the crisis to deny increases in the future. Ms. Brown was hopefully watching how this played out as we will see it again next spring. I hope these survey results are made public and not just the ones that place Mr. Levesque in a good light. He does a wonderful job of controlling the narrative.	1
The mayor and city council should be wearing masks during public meetings to set a good example for the community. I believe there are some councilors who already do this, and kudos to them.	1
The city should focus more on the health of the community since there is still significant community spread in Andro county. Second, focus on the economic impacts on individuals first, then small businesses. There are ways for almost all small businesses to adapt to social distancing requirements that do not involve in-person dining, etc. Take care of people and then small businesses and stop playing politics.	1
The city needs to return to normal and open up.	1
The city can realize that the cure is worse than the virus. Masks are a placebo. Herd immunity is the only way to be free of this. Getting back to business as usual is what we need. We do not want a "new normal." Our children need to get back to life as normal. Sports. Outings and everything that we had before. The numbers are inflated. The scare tactics are there to try to keep the sheep in line. Open all businesses now.	1
The city can be more encouraging of people to wear masks in public spaces.	1
Thank you for sharing information, for supporting our fire and police departments, and for providing and maintaining Mt. Apatite, a real community gem.	1
Thank you for all you have done and continue to do to keep us safe.	1
Tell people to keep social distancing and wear masks in town	1
Support public health and science in the short-term so we can recover from this more quickly.	1
Support local agriculture! We need farmers in this area as they will be called on to provide food for local people. It is a most vital component of the city and county's infrastructure!	1
Support business openings with safety distancing masks dont go if not feeling well. Be forceful with Janet Mills to allow businesses and restaurants to open now!	1

stress wearing face masks and social distancing, many people do not get it. Many locals are believing the numerous conspiracy theories that claim only the old and already sick are the only ones dying and that the amount of deaths are being super inflated to include almost all deaths even from unrelated virus infection and are part of a Democratic plot for election purposes, even dragging in Bill Gates and the planting of chips in all vaccines that might be produced.	1
Stop requiring lines for stores, let us get on with life and open up all the businesses!	1
Stop being rude in regards to governor mills. Whether you agree or not as a community leader I would hope you'd have more class. You have certainly lost my vote.	1
Stay positive and support our society. We will get through this.	1
Sometimes it's hard to find some grocery items etc. We have been trying to shop only once every week or 2. I worry about the elderly because it's hard enough for our young family.	1
Small business is suffering greatly, support needs to be focused on them. The additional benefits of unemployment have made being out of work more appealing than working and that will effect small business too.	1
Safety is my number one worry. With businesses opening, people are not following guidelines.	1
Safety first! I hope the city can support small local businesses as well.	1
Require the grocery store to enforce masks	1
Require masks in all buildings. I'm still shocked at the number of people out in public spaces not wearing masks. It makes me hesitant to go out and I worry about reopening. When daily Covid cases are reported, knowing how many come from group living settings vs community spread is also helpful for determining our comfort level with going out.	1
Remind people how important it is to wear masks in order to protect other people's health. So many people don't seem to understand or take it seriously. I will only spend my money at stores where all the employees and the vast majority of other customers are wearing masks. Period. I know many other people who agree, so this will effect Auburn's economic recovery.	1
Put a noise ordinance in place so my neighbor stops shooting guns next to our house.	1
Promote science. I've been disappointed in some City Council members who seem to view the pandemic as a joke. Support small businesses; promote ways the public can support them.	1

Promote safe places for recreation or outside enjoyment, especially for seniors or being who live alone and so only have social distancing activities to see others. Make the police more visible, especially those who do a great job engaging with the community... Lt. Coogler is an excellent example. Cars sitting outside city hall, not in the garage area, tell us there is lots of the police force inside the building... they should be visible Make sure families have food- especially those with children and the elderly... but that means being selective. Just because someone is in elderly housing does not automatically mean they need additional food- I worry about the single parent, the families where parents normally work but can't for now.	1
Please make decisions based on science and data as we move forward.	1
Please don't rush to reopen everything. People are not being careful.	1
Please don't rush into reopening. Let's do it gradually to protect our most vulnerable people.	1
Please don't be too eager to open things up. Take precautions. Read all the current facts about the virus and its impacts. Try not to listen too much to loud-mouths, listen to people who know what they're talking about. (Scientists, health care professionals.) Take care of your employees.	1
Please do the big dump pick up. That would be so helpful!	1
Please do not rush to reopen because some of us are vulnerable and made unsafe by so many people being flippant about distancing and sanitation. Please help tenants advocate for themselves, whether we can't afford the rent or need to make sure our landlord does not invite anyone into our safe space	1
Please do not open too soon. Please consider school Personnel. We have a lot of staff who care for elderly family or who have kids at home with risk factors. We need a safety net for these educators to keep doing their jobs but to also keep their families safe.	1
Please continue to recommend self-isolation, social distancing and wearing face masks as the most positive way to keep our entire community healthy and alive. Personal financial gain is absolutely NOT more important than human life.	1
Please continue to exercise caution. We are not out of the woods with this virus.	1
Pay attention to the CDC and not Trump. The fact that COVID-19 is spreading like wild fire through elderly care facilities shows you what would happen if we opened up completely for business and schools. This is a time to be conservative and quarantine, supporting businesses if we can, however we can, to keep the case numbers low until we have a vaccine.	1
Pass some laws about appropriate behaviors to protect those who are immune compromised.	1

Open up. This is ridiculous	1
OPEN UP!!!!	1
OPEN UP THE RESTAURANTS TO START!!!! It is a Disgrace to Not Have this County open like the other 12. I can understand why York and Cumberland are closed, but we don't have the numbers anywhere near the other two!!!	1
Open up parks and playgrounds if possible the kids need to be kids. Also with being home I know a lot of people are cleaning out so a junk pick up day or a day where it's free to drop off stuff at the dump would be so appreciated	1
Open up and stop this lock down of our society. Let us be free to care for our own well being. We do not need a nanny state!	1
Open up and do not listen to the governor	1
Open up	1
Open the playgrounds	1
Open the dam stores and restaurants	1
Open the businesses. We cannot continue to lose our small businesses!!!!	1
open schools safely for students and staff	1
Open our city back up, get Mills out of office.	1
Open my little City. Help those small businesses and non profits. Open the gyms! Close Walmart!	1
OPEN Maine!!! For goodness sakes open our STATE!! To extend the safer at home order indefinitely is absolutely wrong! We can open the state and be safe! Safer at home is not "safer" for everyone!	1
Open everything up	1
Open back up asap	1
Open all businesses, remove restrictions and let the people have the choice of what they do and where they go. People have the right to stay home or wear masks but they DO NOT have the right to impose their fear on others.	1
Nothing. The situation in this community has been managed to the best of your ability.	1
None	1

No, thank you.	1
No city state or even country knows what it should or shouldn't be doing at this point. Things are ok. Keep looking at other places that have opened already see what's working for them and more so whats not working. As we start to open up the state more police are going to be needed more and more presence is needed. Yesterday two women were fighting over gas, not actual gas but waiting in line for gas. People not being able to follow the rules. Mental health us hugely effected by covid and little help has been reachable over the last 70 something day .	1
My main concern is the rush to reopen. I understand the economic need, but individual behaviors show a resistance to social distancing. The infrastructure of testing necessary to reopen is not fully in place and the rates of infection remain higher than is ideal for reopening. Relaxing restriction too quickly, as liberating as it is, will put people at risk. I trust that city government wants to do what is best for everyone. Thank you for the work you have done.	1
More traffics stops,people dont obey speed limits and open up the city businesses	1
More shutdown- it's not working. Hire local healthcare workers to do telehealth , small neighborhoods need more education about safety. Get supplies of food , water gloves masks etc to individual families. Send ebt cards out. More police presence. Community meeting zoom availability. Bring breakfast 😊	1
Mental health care for the uninsured would be wonderful.	1
Mask enforcement, a greater visible emphasis on social distancing (6 feet apart) in public, public health reminders. Greater coordination with and support of the Governor's plans.	1
Making less rules on who can get help to pay Bill's. There's a lot of us out here that dont apply cause of one or two of the qualifications... and it isn't really far cause everyone is suffering weither you have a past issue or not	1
Make sure police have on masks when there is not social distancing- when making calls, being in parking lots talking together- no emergency. Have more visibilty of Auburn leadership- City Managers, City Councilors. Promote Auburn, open the library. Enforce the mask and social distancing.	1
Living in a senior housing complex run by Auburn Housing where people do not social distance, wear masks or follow elevator guidelines. Very concerning as I am extremely high risk as many others are.	1
Like COVID-19 stats to be provided for both Auburn and Lewiston.	1
lift the requirement of wearing a mask, while i understand the illusion of protection is important to some there are many of us that cannot wear them for various medical reasons	1

Letting small gyms open Waiving late fees for Property Tax payments	1
Leaders should be vocal about the importance of masks and the fact that this is not a hoax	1
Keep thinking of ways to encourage community building... we need each other in order to flourish.	1
Keep the daily messages about number of new cases and deaths coming and keep the messages about new discoveries such as vaccines.	1
Keep health of our community of utmost importance in decision making.	1
Keep an open mind and positive focus	1
Just please reopen	1
Just keep doing a great job with cooperation we can survive	1
I've been concerned that Mayor Levesque and city officials aren't taking this very seriously, such as CDC guidelines about social distancing and mask wearing. I'm also concerned that we have not met the guidelines set forth by the White House for reopening, yet there has been a push to reopen.	1
Insist Governor Mills re-open the state and lift all restrictions	1
I'm praying for educators, students, and families.	1
Ignore Mills and reopen. If not, demand she gives us our fair share of the Fed bailout money.	1
I'm good.	1
I would love to know what's behind all of this. This is frustrating when looking at the whistleblowers coming forward, the testing that is used is not a diagnostic test, fauci still being in his position after sending money to China years back. I just want real honest answers. I'm getting married this year... Maybe. It seems like power is the leading charge, not humanity and the people.	1
I would like to see the "wear a mask" requirement enforced... just silly that everyone can't comply... not taking away your rights , just being respectful and responsible for others I would also ask that "our" mayor not speak for all of us... his view is not mine and is not helping this situation	1
I would like to see less focus on what the state is doing and more about what Auburn is going to do. The state is lost and couldn't find it's way out of a paper bag.	1
I would like to have the mayor apologize to the school dept for saying teaching his kid for two hours wasn't that hard. Rumor has it he has a tutor so Dad doesn't actually do any of the teaching. He was rude and that comment was uncalled for.	1

I would like people to wear mask when in public buildings.Maybe they think only "old people" get sick. I am older, I don't want to get sick. You could be carrying the virus. You'll be okay. I might not. I need to get groceries, gas, etc. I'm assuming I am not important to you because you can't wear a mask for a few minutes. I taught school in this city for 18 years. Please give me a few minutes when you are out in public.	1
I would like more information on what school will look like next year as my child will be attending Auburn schools.	1
I wish people would wear their mask when in close contact!	1
I think wearing masks should be enforced, as should social distancing, breaking up large groups of people walking down the street. Make it a matter of pride, you are supporting the community at large by wearing a mask. There are a lot of high risk neighbors. Don't cancel the Fourth of July Fireworks or the balloon festival. Those two events bring the community together and stimulate our local community. Maybe we could do a food truck thing at festival plaza in celebration of reopening. Let people congregate (with social distancing) at our local parks. The kids need to get out and play. We need our lives back, and we need to keep everyone healthy and safe.	1
I see a lot of businesses who do nothing to encourage wearing masks for customers. At Home Depot, for example, the employees are wearing masks to protect their customers but most of the customers are not wearing masks and nobody is even trying to encourage them to wear masks. I'm not sure how the city could enforce this but maybe even talking to the store Managers would be a good start. The more people don't practice Social Distancing, the longer we will be at this.	1
I had a very unnerving trip to Walmart and Lowe's recently because I was surprised that there were a fair amount of people there without masks. I consider mask wearing a basic courtesy to our fellow Auburnites.	1
I guess I'm not understanding why the grocery stores aren't able to properly stock their shelves and why they are raising prices. Seems unfair..first come, first serve.	1
I feel limiting the exposure as much as possible is the best thing the City can do. Try to keep the virus at bay. I have elderly parents who I see on a regular basis due to them living on the same lot. I help them survive. Working from home is the best for me since my kids are home all day & my mom helps with them.	1
I don't know if it's possible to put a price cap on things but the cost of groceries is getting insane. We are spending, on average, 40% more on our final grocery bill for the same items that we always buy	1

<p>I don't believe we can do summer recreation programs for children safely. Would like to see a notice that the camp won't happen. Want to see all community gardens be prompted and RESIDENTS can apply. There should be no guarantee of a permanent spot each year. This year more residents need food help. I'd like to see a promotion of Auburn businesses who make every attempt to follow the rules... and I'd like to see more enforcement where the situation is not making an effort. I'd like to see more visibility of police in Auburn. I'd like to see safe social and recreation offerings promoted by the City. What parks are open as an example. I would like to see library services available. Other communities have done a good job with on-line offerings, Auburn has been surprisingly weak.</p>	1
<p>I don't think people are taking social distancing and wearing face covering seriously. Lots of people in public places are not wearing a mask. I work for Lewiston Public Schools are got a message / robo call reminding residents to wear masks and take precautions. I am also concerned with the recent increase in cars speeding through residential neighborhoods. I know the Auburn Police are very busy at this time and I am thankful for their service and protection. I just wonder if there is a way to get the word out that more families are out walking, playing and riding bikes.</p>	1
<p>I don't know. Open more businesses 🙏</p>	1
<p>I am concerned about community spread as businesses start to reopen. I'll be going back to work soon, and I worry that all of my social distancing to keep my family safe has been for nothing.</p>	1
<p>Help small businesses in the community survive. I don't have experience with owning my own businesses, but try to support them, but many are closed and not accessible at this time.</p>	1
<p>Help my friends who own small businesses! They are our lifeblood and without them our community is not the same. Get our teens working!</p>	1
<p>Help churches reopen. Their small groups (Sunday School classes, youth groups, choirs, women's groups, men's groups, etc.) are support groups and are much needed.</p>	1
<p>Help businesses to enforce the mask requirements, they can not be asked to do this on their own. There are SO many people not wearing them that it's really not safe for the rest of the population to be out and about without them. It's not a political statement, it's a community safety concern. This morning I saw the Auburn school board members going to graduates houses to deliver presents and balloons AND hugging them, not a single person wearing a mask.</p>	1
<p>Good job so far, but need to enforce social distancing still</p>	1
<p>Get us back to normal.</p>	1

Get kids connected to each other from their grades (K-6) and schools (AMS & ELHS). Mine don't have contact info for kids they used to see all the time, because they never needed it. Group social contact online would really help. And if that gave them anyway to feel helpful to others or to the community, even better. Their self esteem is in rough shape when school has been so hard.	1
Get Auburn open, Small Business depends on it.	1
Foods from the foodbank would help, facemask and disposable gloves would be helpful as you can't buy any locally.	1
Follow the recommended guidelines for reopening in Androscoggin County. There is no need to increase the risk of more cases because people want to hurry a plan along only for economic reasons.	1
Follow our constitution not dictatorial orders from a governor who declared an emergency when there isn't one.	1
Follow Maine CDC guidelines for opening safely. The economy doesn't matter if people are dying	1
Find away to help open restaurant in or setup outside	1
Everyone should've been required to wear a mask and public social distancing isn't enough. Going to your local grocery store and finding 2/3 of the people not wearing mask or not wearing it over their mouth and nose not following guidelines passing you in the aisle pushing you out of the way is not social distancing. Can't tell you the countless times I've walked into a place to get a part for my chainsaw or a lawnmower and the clerk tells me I don't need to wear a mask. About face, these places no longer have my business. All in the city of Auburn. We should've all practiced the strictest protocols for 15 days and this would've all been over.	1
Enforcing mask wearing in public places (grocery stores, pharmacy, etc). I don't feel safe when other people aren't respecting the mask rule. I won't use a business that doesn't respect customers enough to not enforce the rule.	1
enforce the signage at stores encourage social distancing. Not enough masks being worn.	1

Enforce the rules at businesses so we can eventually get back to a new normal life. Stop pushing to open everything. Use city resources to demand federal help for businesses to stay afloat and people to be able to survive until it's safe to reopen.. The more people refuse to social distance or wear masks, and want business open as if there's not a deadly pandemic going on, the longer I will have to stay isolated. It's infuriating that other people's selfishness and stupidity means we may have to live like this for another 12-18 months. Please enforce the rules (which most businesses are flouting) and get your guidance from the scientific experts at the CDC. That's our only hope for getting this pandemic under control. And stop touting "we won't take a step backwards". If the infection rate surges which it certainly will because we don't have the collective strength to make short-term sacrifices for the greater good, we will definitely be going backwards to strict quarantine again.	1
Enforce social distancing and hygiene (masks). Viruses don't care if you think they're a conspiracy. Going in to a store is the scariest part of life right now.	1
Enforce masks, social distancing.	1
End the lockdown. It's BS.	1
Encourage or require ALL local businesses to follow CDC guidelines. There are lots that don't, and it's unfair to the ones doing the right thing. Crack down on speeding and other traffic violations. Everyone is impatient right now, and you can see it in the way people are driving. Safe streets are a big part of a livable community.	1
Encourage mask wearing by all	1
Emphasize wearing masks and social distancing.	1
don't rush. be smart. mayor appears to want to move too fast	1
DONT open too soon! Enforce wearing of face masks! Be part of the solution and help stop the transmission.	1
Don't move too fast, be smart. Business/economy can't be the only factor in decision making, and many individuals can't be trusted to make wise, responsible decisions on their own.	1
Don't think your whole city wants to reopen before the scientists say that it is safe.	1
Don't rush, we need to maintain precautions that protect the health and safety of the community.	1
Don't open too quickly. Opening in full while kids are doing school at home puts stress on families who have been working from home during the pandemic. Perhaps Council could wear masks as a good example and to show support and care for community?	1

Don't go too fast if you ever want schools to reopen. Most teachers are old enough to be at a high risk.	1
Don't cut city services or school services. Times seem bleak but we will rebound.	1
Doing well	1
Do a big trash pick up. This will elevate the clutter people have which is cause Omg stress.	1
Defund the police and redirect city funding toward community infrastructure, public health, affordable housing, mental health and emergency crisis care, reducing food insecurity, and small businesses and paycheck support.	1
Convince Governor Mills to re-open Androscoggin County - we have common sense and can be safe while resuming normal daily life	1
Continue to recommend PPE use and social distancing. Seems like the average citizen is not taking this seriously and is putting the general public at greater risk.	1
Continue to let everyone know online which businesses are open, their hours, how to pick up food and/or shop.	1
Communication to ensure that the city was still up and running. I needed to call and ask a question and no one answered the phone during regular business hours .	1
Clearly we have to learn to live with this virus. It's not difficult to wear a mask & wash our hands. Everyone should be required to mask until there is a vaccine. However, we need to find balance and get back to work & life. More people in the state are going to die from suicide, drug abuse & general medical neglect. Telemedicine is a small bandaid on an open wound, especially for the elderly. Our children missed a 1/2 year of their education. Our teachers will have to work to catch each child up before moving on to their current grade requirements. Our special education students will have to reorient. It's time to begin now. The proportion of illness in Maine no longer justifies the damage being done to our economy. I'm not sure if the ears in Augusta are listening to anyone but the Dr Shah. I know Mayor Levesque tries to get the Governor to listen. We need to move on & find balance.	1
City needs an outreach program whether it be a phone call to check on elderly,.I called for meals on wheels and they were months behind, Scared time for elderly	1
change the text on your heading..... "We have all been tested" is just wrong.	1
By speaking openly with Gov. Mills and stress the fact we need things up and running again.	1
Better internet coverage in my area, I am working from home and internet has been an issue	1

Better communication around covid policies. Start enforcing state orders. Give public an easy way to report problems and how to access assistance.	1
Be supportive of the rules, stop blaming anyone except the pandemic...	1
Be non partisan leaders.	1
Auburn is doing a great job. The senator, however, is very disappointing.	1
As seniors (over 60 yrs) we appreciate the efforts to encourage/enforce social distancing, wearing a mask according to the CDC guidelines and making hand sanitizer/hand-washing available in strategic locations in public areas. We believe that for now those are our best line of defense in keeping us all safe and healthy until the vaccine and effective treatments are easily and readily available. Thank you for all that you are all doing.	1
	0

Answered: 157 Skipped: 114



**City of Auburn
City Council Information Sheet**

Council Workshop or Meeting Date: June 22, 2020

Order: 75-06222020

Author: Sue Clements-Dallaire, City Clerk

Subject: Consolidation of Polling locations for the July 14, 2020 Election

Information: We are requesting the consolidation of polling locations from 5 to 2 locations.

We are seeing a drastic increase in voters requesting absentee ballots by mail due to the pandemic. As of Thursday, June 18, 2020, 1,500 absentee ballots have been issued (approximately 10% of voters).

Under normal circumstances, it is difficult to adequately line up staff for each of the five polling places and due to the pandemic, it has been even more of a challenge. Most of our election workers are retired and between the ages of 65-80 which puts them in a higher risk category, and many are not comfortable working at this time. We are also short staffed in the Clerk's office and it will be difficult to efficiently manage 5 polling places, the Clerk's office, and process absentee ballots with just two full time staff.

Although it is hard to predict voter turnout, Primary Elections generally have low voter turnout (between 8% and 30% historically in Auburn over the last 20+ years).

Historical information on voter turnout:

2018 Primary & Municipal Referendum Election – 25% turnout (551 absentee ballots)

2016 Primary & Municipal Referendum – 14% turnout (351 absentee ballots)

2014 Primary & Municipal Referendum – 16% turnout (298 absentee ballots)

2012 Primary, no referendum – 8% turnout (125 absentee ballots)

2010 Primary & State Referendum – 30% turnout (489 absentee ballots)

2008 Primary & State Referendum – 11% turnout (118 absentee ballots)

2006 Primary – 12% turnout (249 absentee ballots)

2004 Primary & State Referendum – 16% turnout

2002 State Primary & State Referendum – 19% turnout

2000 State Primary – 9% turnout

1996 State Primary – 19% turnout

1994 State Primary – 26% turnout

Our recommendation would be to consolidate to two polling places. Wards 4 and 5 would vote at Auburn Hall and Wards 1, 2, and 3 would vote at the Norway Savings Bank Arena. There are approximately 6,000 active registered voters in Wards 4 and 5 combined, and 9,800 in Wards 1,2, and 3 combined.

Consolidating polling places for this election would allow for appropriate staffing and more efficient management of the polls. It would also ease the burden of the Schools that are used as polling places that will have to find other accommodations for their summer programs.



City Budgetary Impacts:

Staff Recommended Action: Public hearing and approval of the consolidation of two polling locations for the July 14, 2020 Election contingent upon approval from the Maine Secretary of State.

Previous Meetings and History: Discussed during the 6/15/2020 City Council Workshop.

City Manager Comments:

I concur with the recommendation. Signature:

A handwritten signature in blue ink that reads "Peter J. Coakley".

Attachments: 21-A sec. 631-A, Order 75-06222020

§631-A. Voting places

1. Establishing suitable voting places. If the municipal officers determine that there is no building within a voting district that is suitable for a voting place, as described in section 627, the municipal officers may, subject to the approval of the Secretary of State, establish a voting place outside the voting district in a suitable building that is as close as possible to the voting district and as convenient as possible to the voters of the voting district.

[PL 2007, c. 455, §28 (NEW).]

2. Consolidating voting places. The municipal officers may, after public notice and hearing held at least 90 days before an election, and subject to the approval of the Secretary of State, consolidate voting places so that more than one voting district votes in the same voting place. When voting places are consolidated under this process, the voters from the different voting districts may vote in the same or separate guardrail enclosures in the building.

[PL 2007, c. 455, §28 (NEW).]

3. Change of voting place. If the municipal officers wish to change the location of a voting place, they must apply to the Secretary of State at least 60 days before the next statewide election, unless an emergency exists. The Secretary of State shall design the application form. The Secretary of State must approve the application before the voting place may be changed.

[PL 2011, c. 342, §21 (NEW).]

SECTION HISTORY

PL 2007, c. 455, §28 (NEW). PL 2011, c. 342, §21 (AMD).

The State of Maine claims a copyright in its codified statutes. If you intend to republish this material, we require that you include the following disclaimer in your publication:

All copyrights and other rights to statutory text are reserved by the State of Maine. The text included in this publication reflects changes made through the First Regular Session of the 129th Maine Legislature and is current through October 1, 2018. The text is subject to change without notice. It is a version that has not been officially certified by the Secretary of State. Refer to the Maine Revised Statutes Annotated and supplements for certified text.

The Office of the Revisor of Statutes also requests that you send us one copy of any statutory publication you may produce. Our goal is not to restrict publishing activity, but to keep track of who is publishing what, to identify any needless duplication and to preserve the State's copyright rights.

PLEASE NOTE: The Revisor's Office cannot perform research for or provide legal advice or interpretation of Maine law to the public. If you need legal assistance, please contact a qualified attorney.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 75-06222020

ORDERED, that the City Council hereby authorizes the consolidation of two polling locations for the July 14, 2020 Election contingent upon approval from the Maine Secretary of State.

The polling locations will be as follows:

Wards 1, 2, and 3 will vote at the Norway Savings Bank Arena located at 985 Turner Street.
Wards 4, and 5 will vote at Auburn Hall, 60 Court Street.

A public hearing was held on June 22, 2020.



**City of Auburn
City Council Information Sheet**

Council Workshop or Meeting Date: June 22, 2020

Order: 76-06222020

Author: Phil Crowell, Assistant Manager (Incoming City Manager)

Subject: Appointment of Brian M. Wood to Assistant City Manager

Information: In accordance with City Charter, the Council confirms the incoming City Manager's appointment of Brian M. Wood to Assistant City Manager.

City Budgetary Impacts: Appropriated in the FY21 Budget.

Staff Recommended Action: Confirm appointment.

Previous Meetings and History: none

City Manager Comments:

I concur with the recommendation.

Signature:

A handwritten signature in blue ink that reads "Peter J. Crowell".

Attachments:

Order 76-06222020

BRIAN M. WOOD

Government and non-profit professional with over 10 years of progressive experience providing innovative, strategic and solution focused leadership to complex multifaceted problems. Merging metrics and analytics to drive pragmatic community centered outcomes.

Office of the City Administrator, Senior Operations Manager, Washington, DC

May 2019 – Present

Oversee the Internal Services cluster consisting of the Office of the Chief Technology officer, Department of Human Resources, Office of Labor Relations, Office of Human Rights and the Office of Contracting and Procurement. Provided operational analysis through in depth review of metrics, key performance indicators and strategic initiatives identified by agencies. Ensure that budgetary needs align with agency efforts and overall aligns with Mayoral and City Administrator initiatives. Serve as the point person addressing budgetary pressures or surpluses identified by agency fiscal officers, budget office, Office of the Chief Financial Officer or City Administrator.

- Support all administrative operations for the Assistant City Administrator through the tracking and approving of all agency director domestic and international travel, reviewing and synthesizing all pieces of legislation, contracts, rule makings and briefing memos that require approval through the IQ process.
- Work with agency directors in preparation for oversight and budget hearings by reviewing testimony, leading hearing preparation sessions and reviewing the budget slide decks prior to “Budget Review Team” sessions.
- Spearhead the Budget and Office of Labor Relations working group to track key negotiation strategies for current and upcoming Collective Bargaining Agreements (CBA) with a focus on good faith effort, pay parity, benefits utilization and assessments, out year economic forecasts and other key areas of impact.
- Spearheaded the creation of the “City Manager Dashboard” that tracks daily, weekly and monthly indicators for key projects and ongoing areas of focus district wide. Each cluster of agencies has a separate page with year to date spending, potential spend pressures and implications outlined to ensure financials and programmatic needs were intertwined.
- Lead the effort by the Office of Contracting and Procurement to integrate the annual acquisition planning with the agency spend plans to ensure that the more than 5.5 billion dollars spent through contracting each year is spent on time.
- Work with the Office of Contracting in procurement to stand up the first district wide vendor evaluation system that will allow Contracting Officers, Technical Evaluation panels (TEP) and others to systematically integrate past performance in an objective way.
- Supported the Department of Human Resources internal audit efforts to work with the Internal Revenue Service (IRS) to address miscalculations and coding errors that have resulted in overpayment and underpayment of FICA for more than 300 hundred past and current employees.
- Lead a team comprised of Contracting Officers and Project Managers from the Deputy Mayor for Economic Development’s team to craft a number of contracting vehicles that allows for greater transparency and accountability for the prime vendor with sub prime contractors that have made several grievances about lack of timely payments by the prime vendor on large construction projects.
- Spearheaded the collaboration between DC Public School, Metropolitan Police Department, Department of General Services and Office of Contracting and Procurement to ensure timely execution of new school security contract through the facilitation of a contract plan and participating on the technical review panel.
- Work with agencies on process improvements around contracting and equitable distribution with a focus on IDIQ contracts. Increased small business bids and participation by holding roundtables and creating quarterly reviews for vendors.

Office of the Chief Technology Officer, Senior Advisor, Washington, DC

July 2017 – May, 2019

Serve as advisor to the District of Columbia’s Chief Technology Officer with a focus on complex interagency project management, federal government engagement, small business development and partnership and fiscal stability through refined procurement, contract management, grant writing and budget management.

- Partnered with the city of San Francisco to bring the “Startup In Residency” (STIR) initiative a collaborative approach between small startups and District agencies designed to address specific problems, create or enhance solutions that can then be purchased through an expedited procurement process and be marketed to other cities across the country.

- Lead OCTO's partnership with Homeland Security and Emergency Management Agency (HSEMA) to coordinate disaster preparedness plans for both natural and man-made emergencies, by drafting and staging mobile technological hubs throughout the city to ensure communication and limited wireless access was available to first responders.
- Lead OCTO's effort in collaboration with the District's Department of Transportation and Public Private partnership Office (P3) to upgrade over 34,000 of the 76,000 streetlights to LED on demand lighting and installing "small cell" technology using a P3 vehicle, which defrayed the capital outlays by the District and addressed an increasingly expensive aging streetlight infrastructure.
- Represent OCTO on the District's task force exploring the integration of Autonomous Vehicles in the District of Columbia as the first step of a regional interstate compact.
- Participated in the drafting of the RFP released to explore potential advantages of opting out of the "FirstNet" effort, by analyzing and reporting on the coverage maps and gaps across the city, understanding which carriers has the best coverage and how those technologies could be leveraged by the districts own fiber optic capability.
- Work with private sector companies and government agencies to create the supporting regulation and framework to allow for the successful integration of advanced autonomous vehicle technology into the daily operations of the city and region.
- Represent the Chief Technology Officer as the District participates in "Resilient Cities" by supporting a comprehensive analysis of the current state of our technological environment and how technology will continue to be integrated as the "Internet of Things" (IOT) continues to expand and the Districts density increases.

Office of the City Administrator, Program Analyst, Washington, DC

May 2016 – July 2017

Serve and representative of the City Administrator with the government operations cluster which consisted of the Department of General Services, Office of the Chief Technology officer, Department of Public Works, Department of Human Resources, Office of Labor Relations, Department of Disability Rights, Office of Human Rights, Office of Contracting and Procurement, Department of Motor Vehicles to help agency directors efficiently deliver routine services and special projects using the over 2 Billion dollars in operating and capital dollars annually. Provided operational analysis through in depth review of metrics, key performance indicators and strategic initiatives identified by agencies. Ensured that agency performance plans and operational efforts align with Mayoral and City Administrator initiatives, goals and policy efforts. Address emergency and standard requests that have a direct operational impact on residents and agencies core mission through logistical, communication and fiscal support.

- Worked with Capital Budget team to revise the CIP to identify potential savings and alternative financing to address 40 million dollar shortfall based on unexpected need to relocated the Districts primary data center and remain under the 12% cap.
- Worked with the Department of Public works to update the Capital Assist Replacement Schedule resulting in a decision to increase the number of leased snow vehicles and increase the purchase of multi-use trucks and modifiers translating in more than 4 million in Capital savings repurposing resources to offset the potential increase in operational increases.
- Worked with the Budget team to identified over 10 million dollars in unspent allocations to address the spending pressure to support the annual "Summer Blitz" program that is designed to address over 4,500 work orders ranging in small capital projects to larger maintenance projects on the 113 district owned and operated schools.
- Supported efforts between the Department of General Services (DGS) DC Public Schools and the Department of Consumer and Regulatory Affairs (DCRA) to streamline the permitting process resulting in a 35% decrease in delayed school opening and a 43% reduction in the use of "expeditors" saving the city over 4.2 million dollars annually.
- Worked on behalf of the City Administrator on special projects that focused on repurposing government owned buildings and real-estate to drive down increasing leased space costs and address community concerns about vacant and blighted government properties.
- Work with the Deputy Mayor for Education and the Public Charter School board to create a proactive community engagement plan to address parental concerns about the quality of the drinking water and lead in public schools.
- Spearheaded the collaboration between DCPS, MPD, DGS and OCP to ensure timely execution of new school security contract through the facilitation of a contract plan and participating on the Technical review panel.
- Work with agencies on process improvements around contracting and equitable distribution on IDIQ contracts by conducting CBE roundtables and creating quarterly reviews for vendors.
- Worked with the Office of Public Private Partnership (OP3) to accept unsolicited bids and create the RFP for the new DC Jail that will be worth approximately 2 Billion collars over 25 years and a new Police Headquarters which will be worth over 700 million over 15 years.

Executive Office of the Mayor, Community Relations Liaison, Washington, DC

May 2015 – May 2016

Appointed to represent the Mayor of the District of Columbia before residents, City Council, Civic Associations and business leaders. Engage with Deputy Mayor's, agency directors and the City Administrator to ensure swift and effective responses to constituent and business concerns in addition to providing substantive legislative and policy analysis to ensure successful implementation of the Mayor's programmatic initiatives.

- Work in conjunction with the Deputy Mayor for Greater Economic Opportunity to streamline opportunities for small and local businesses to participate in solicitation opportunities for government contracts through the compilation of the "green book" which identifies the total amount of an agency's budget must be spent with small and local businesses.
- Wrote a comprehensive community outreach strategy to engage community members and ANC's in the development of community benefits packages in coordination with the unveiling of the "Homeward DC" plan to close DC General.
- Held small business roundtables in conjunction with the Department of Small and Local Business to support the SBE community participation in DC government contracting. Additionally, crafting a report outlining barriers to entry and expansion that limit the SBE communities' participation.
- Created, promoted and participated in events designed to engage residents to become proactive through community cleanups, concert series, business grand openings and holiday activities such as 4th of July, Small Business Saturday and "Scissors and Shovels" day.
- Worked closely with the Department of Transportation, community members and Advisory Neighborhood Commissioners to create a scoring system that combined the engineers' assessment and the community needs to create a tiered ranking system to address allies. This new system accounted for cost, time, period of default and level of degradation.
- Use the Salesforce database to record, input, and analyze quantitative and qualitative information to measure engagement and support for the Mayor's initiatives.

Collaborative Solutions for Communities, Workforce Development Director, Washington, DC

March 2014 – April 2015

Provided guidance and oversight over nine District, Federal and private grants designed to improve the skills and employability of citizens of the DC, Virginia, and Maryland region with a focus on returning citizens. Supervised 19 staff that provided workforce development, soft skills development and wrap around case management. Partnered with city and state officials, agencies, and private businesses to ensure continued employment opportunities and forge new partnerships.

- Oversaw 6 Clean Team's (Including the Connecticut Ave. corridor Clean Team) and completed all monthly DSLBD documentation.
- Partnered with the University of the District of Columbia and Ward 3 ANC's to pilot storm water reuse for clean teams to water tree boxes along the Connecticut Ave. business corridor.
- Doubled the Workforce Development Department's operating budget from \$625,000 to \$1,500,000 by identifying, writing and successfully obtaining four new grants and creating the first *Clean Team Business Council* which raised \$80,000.00 in unrestricted funding.
- Turned around, in three months, two grants that were operating in a growing deficit, due to an outcome based funding structure, and were in jeopardy of being terminated. Eliminated deficit and achieved renewal of grants for Fiscal Year 2015 by increasing retention and meeting outcomes to maximize financial outcomes.

East of the River Clergy Police Community Partnership, Program Manager, Washington, DC

Feb. 2012 – Mar. 2014

Served as Program Manager for the DC Youth Link initiative. Worked extensively and in conjunction with the Department of Youth and Rehabilitative Services, Child and Family Services, Court Services and Offender Supervision Agency, DC City Council Members, DC Public Housing, Metropolitan Police Department, DC Public Schools, and community service providers to reduce youth violence and improve Community safety.

- Helped create and manage the regional pilot Gang Intervention/Workforce Development program as stipulated in the 2013 Budget Support Act (BSA), resulting in 15 percent violence reduction and over 75 youth and young adults engaging in positive and productive community involvement on a consistent basis.
- Partnered with the Metropolitan Police Department to identify youth that spent large amounts of time in identified "hot spot" neighborhoods and engaged them in extensive intervention programs.
- Brought community organizations, case managers, and families to the table to manage community relations when violence and subsequent retaliation was on the rise.

Education - Political Science/ Sociology - Miami University (Oxford, Ohio) 2009

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 76-06222020

ORDERED, that the City Council hereby confirms the incoming City Manager's appointment of Brian M. Wood as Assistant City Manager for the City of Auburn, effective 7/20/2020.



**City of Auburn
City Council Information Sheet**

Council Workshop or Meeting Date: June 22, 2020 **Order:** 77-06222020

Author: Zachary Lenhert

Subject: CARES Act – CDBG Business & Microenterprise Loan Program Guidelines

Information: The City of Auburn’s Action Plan amendment for the additional allocation of \$334,985 has been approved by HUD. The amendment that was approved by the Auburn City Council on May 4, 2020 and submitted to HUD included \$100,000 for an Economic Development loan programs for Small Businesses and Microenterprises. The loans are forgivable if the businesses meet the requirements of the programs.

Small business loans are for businesses with 1-75 employees with a maximum loan of \$20,000. The business must demonstrate a gap in funding availability and create or retain jobs for LMI individuals.

Microenterprises are defined by HUD as a business with 1-5 employees, one of which is an owner. Many self-employed persons qualify as Microenterprises. The maximum loan is \$7,500. Microenterprises are not required to demonstrate a gap in funding availability, and if the owner qualifies as low- to moderate-income they are not required to create or retain additional jobs.

These funds are from the federal government and come with additional regulations and guidelines. Staff has attempted to make these new program guidelines as simple and flexible as possible. Applications are currently be created and once the guidelines are approved the City can begin taking applications.

City Budgetary Impacts: None

Staff Recommended Action: Approve Small Business and Microenterprise Loan Program Guidelines

Previous Meetings and History: May 4, 2020 Council Meeting – Approved Action Plan Amendment for CARES Act
June 15, 2020 Council Workshop

City Manager Comments:

A handwritten signature in blue ink that reads "Peter J. Cusick".

I concur with the recommendation. Signature:

Attachments: Small Business Loan Program Guidelines
Microenterprise Loan Program Guidelines

Microenterprise Forgivable Loan Program - CV

National Objectives:

570.208(a)(2)(iii) Low-Moderate Income Limited Clientele

Purpose: To retain jobs for Low- to Moderate-Income individuals affected by the COVID-19 pandemic through Microenterprise assistance

Eligible Activities: 570.201(o)

Payroll – Purchase Business Equipment – Purchase Inventory – Construction costs below \$2000
– Working Capital – Business Lease/Mortgage payment

Ineligible Activities:

Debt Payment – Construction of \$2000 or more – Anything not listed as eligible - expenses incurred prior to signed agreement with the City.

Applicant Eligibility:

- Request must be related to COVID-19 pandemic.
- Must not be a Duplicate of Benefits from other federal assistance programs (eg PPP)
- Business must have 1-5 employees, one of which is the owner.
- Applicant must either create or retain jobs for persons with low to moderate income (LMI) OR qualify as low-moderate income (LMI is defined as 80% of Area Median Income, variable by family size.)
- Funds cannot be used for expenses incurred prior to signed agreement with the City.

Maximum Loan/Grant: \$7,500

Terms: This loan will have a three-year term at a 0% interest rate. If your business is able to create or retain at least ONE low or moderate income job for the first three months after the receipt of loan funds then the loan will be completely forgiven. If your business is unable to provide such documentation, it will not be deemed to have met the requirements to enable it to be forgiven, however repayment will be deferred for the first twelve (12) month period after the loan is administered. Businesses will begin monthly loan repayments on month 13. After repayment begins, businesses shall have two (2) years (Twenty-four (24) months) to complete full repayment of the loan.

Funding Source: CDBG entitlement funding based on funding availability.

Application Process

I. To Apply for a City Loan:

Anyone interested in participating in the City's Loan Programs must submit an application (found on City of Auburn website, Economic and Community Development Department). Any questions or requests for a paper application may be sent to the Economic and Community Development Department (ECD) at zlenhert@auburnmaine.gov. The application period is open as long as funding is available. Economic Development applications are processed on a first come, first serve basis.

Pre-Application: All interested parties must fill out an application found on Auburnmaine.gov under "City Loan and Grant". ECD staff will review the application and documentation to identify for which programs applicant may be eligible.

Application Submission: The following items may be required submissions as part of the application package:

1. An application that is complete and signed by every owner with an interest of 20% or more interest in the business
2. Signed permission to check credit of each individual owner with an interest of 20% or more in the business
3. Financial information from all owners with a 20% interest or more, including: income from all sources (employment income must include 2 months of pay stubs or payroll record); two years of personal and corporate income taxes; two months of personal and corporate bank statements; personal financial statement
4. Other information as requested to determine credit worthiness and eligibility for a loan
5. Addresses of all properties in the City of Auburn owned wholly or in part by the applicant
6. Written description of the specific purpose of funds
7. Income Verification forms for Owner and Employees

Application Processing and Review: Each application will be dated upon receipt in the Economic and Community Development Department offices on the First Floor at City Hall. Only one original application is needed; however, applicants should retain a copy of the completed application. Each program description outlines the type of funding available as well as the maximum funding limit. You may request up to that limit; however, if the ask is not supported by the need, the City

may fund at a lower amount. You must meet the individual program and the financial guidelines for program.

Verification of Information: Once the application is submitted, ECD staff will verify all sources of income, assets, and matching sources. Third party written verifications may be needed. Credit reports are obtained to determine credit worthiness of the applicant(s). The City is a credit reporting agency. The majority owners (20% ownership and over) will be required to sign a Personal Guaranty in addition to a Corporate Guaranty.

Outstanding City Assessments or Complaints: City Staff will verify applicant has no outstanding assessments with the city. (Assessing, Finance, Water and Sewer, Treasurers, Code Enforcement and Planning). If there are outstanding assessments or complaints, the applicant will not be eligible for funding until the assessments are paid in full and the complaints cooperatively dealt with. If the applicant is in a payment plan with the City and is current and demonstrates a good paying record, funding may be considered.

Environmental Review: ECD staff will check the Federal, State, and local databases to determine whether or not an environmental review is needed.

II. Risk Analysis and Underwriting Criteria

All loans will be underwritten by staff or contractors of the Economic and Community Development Department.

Underwriting Criteria: The following underwriting criteria will be used to evaluate the financial strength of the borrower and the anticipated success of the project:

1. Gap Analysis: Debt Service Coverage Ratio (DSCR) defined as monthly debt compared to the monthly net income. A private market industry minimum standard DSCR is considered 1.25; the City will accept a DSCR less than 1.24 as indication that the business is ineligible for conventional funding and therefore represents the gap. City will also evaluate whether applicant is ineligible for conventional funding for other reasons including inability to use interest.
2. Commitment of other lenders/Terms of the Commitment/Subordination.
3. Verification that all City Department assessments (taxes, City utilities, etc) have been paid.
4. Business Income Projection Statement

The file will be documented with this information and reviewed by staff to determine whether the project is financially feasible.

Other Considerations: The City may accept or reject any application for funding. The City has an “open window” to accept applications throughout the year. Sometimes a project meets the underwriting criteria but then is not funded by the City.

The following reasons may cause the City to reject an application for funding:

- 1) There is no more funding available through City sources.
- 2) The funding priority may have changed; or
- 3) There are environmental review concerns. Examples may be: the property is in a 100 year flood plain; it's historic and the cost to rehabilitate the building is no longer cost reasonable for the limited funding the City has available; severe or toxic contamination, etc.
- 4) There was a material change in either the property condition or the owner's financial condition. If this situation occurs after the loan has been approved but before the closing, City staff may choose to not close the project; if this occurs after loan approval and closing, the City may choose to follow the default remedies under the loan.

III. City Approval/Disapproval

All loan requests that meet program and financing guidelines are presented for review and approval to the Community Development Loan Committee (CDLC).

The actions of the Committee shall be governed by the following rules:

1. A majority of the Committee's members must be present to constitute a quorum.
2. Committee approval of loans will be contingent upon the applicant meeting the ongoing requirements of the program.
3. The Committee has the authority to adjust terms, rates, the match requirement, and underwriting ratios on a case-by-case basis. The City Manager shall have authority to approve an increase in maximum loan amount by 25%.

Once the CDLC makes a recommendation, the applicant will be notified via telephone by a representative of the Economic and Community Development Staff. If the terms have been modified, the borrower will be given an opportunity to accept the new terms and conditions or request an appeal.

IV. Appeal Process

Applications that have been denied or terms modified may request an appeal to the Community Development Loan Committee for a period of thirty days after the date of rejection. A request for an appeal must be in writing and submitted to the Economic and Community Development Department.

The applicant will be allowed to present his/her case to the Community Development Loan Committee. The Community Development Loan Committee may reconsider their prior vote to denying the application after the appeal review has been completed.

V. General Terms and Conditions for Participation in the City Programs

This section sets forth the general terms and conditions to which an applicant must agree in order to receive a loan through the City.

Once the proposed grant or loan is approved for funding and a Notice of Approval is issued, ECD staff will contact applicant to arrange for closing documents.

The City of Auburn views the documents executed at the loan closing as a contractual agreement between the Borrower and the City. To fulfill this agreement, the Borrower must:

1. Supply Job Creation/Retention Income Verification Forms and/or Owner Income Verification Form.
2. Use funds only as stated in agreement.
3. No money will be disbursed to reimburse the Borrower for expenses incurred before date of agreement.
4. The Borrower agrees to keep such records as may be required by the City of Auburn for a period of seven years. Records may be subject to review by the City or HUD oversight staff. Representatives of the City, HUD, the Comptroller General of the United States, or of other authorized governmental agencies have the right of access to any pertinent records to make audits, examinations, excerpts, and transcripts. (24 CFR 85.10 (e) and 84.53 (e)) Consistent with applicable state and local laws regarding privacy and obligations of confidentiality, the City also must provide citizens with reasonable access to records on the past use of CDBG funds (24 CFR 570.508). This does not include the applicant's right to privacy for Personal Protected Identifiable Information.

5. The Borrower further agrees to abide by all terms and conditions of Federal Regulations.

2020 Income Limits

Low and Moderate Income Limits
Effective Date: April 17, 2020

Median Income is \$75,900

FAMILY SIZE	80% of Median Income	50% of Median Income	30% of Median Income
1 person	\$39,150	\$24,500	\$14,700
2 persons	\$44,750	\$28,000	\$17,240
3 persons	\$50,350	\$31,500	\$21,720
4 persons	\$55,900	\$34,950	\$26,200
5 persons	\$60,400	\$37,750	\$30,680
6 persons	\$64,850	\$40,550	\$35,160
7 persons	\$69,350	\$43,350	\$39,640
8 persons	\$73,800	\$46,150	\$44,120*

*The FY 2014 Consolidated Appropriations Act changed the definition of extremely low-income to be the greater of 30/50ths (60 percent) of the Section 8 very low-income limit or the poverty guideline as established by the Department of Health and Human Services (HHS), provided that

this amount is not greater than the Section 8 50% very low-income limit. Consequently, the extremely low income limits may equal the very low (50%) income limits.

DRAFT

Small Business Forgivable Loan Program - CV

National Objectives:

570.208(a)(4) Low-Moderate Income Job Creation/Retention

Purpose: To retain jobs for low to moderate income (LMI) persons in businesses affected by the COVID-19 pandemic response.

Eligible Activities:

Payroll – Purchase Business Equipment – Purchase Inventory – Construction costs below \$2000

Ineligible Activities:

Debt Payment – Construction of \$2000 or more – Working Capital – Anything not listed as eligible – expenses incurred prior to signed agreement with the City.

Applicant Eligibility:

Request must be related to COVID-19 pandemic.

Must not be a Duplicate of Benefits from other federal assistance programs. (eg PPP)

Applicant must either create or retain jobs for LMI individuals.

Must demonstrate a gap in funding.

Business must have 1-75 employees.

Maximum Loan: \$20,000

Terms: This loan will have a three-year term at a 0% interest rate. If your business is able to create or retain at least ONE low or moderate income job for the first three months after the loan closing date then the loan will be completely forgiven after all funds have been dispersed. If your business is unable to provide such documentation, it will not be deemed to have met the requirements to enable it to be forgiven, however repayment will be deferred for the first twelve (12) month period after the loan is administered. Businesses will begin monthly loan repayments on month 13. After repayment begins, businesses shall have two (2) years (Twenty-four (24) months) to complete full repayment of the loan.

Funding Source: CDBG entitlement funding based on funding availability.

Application Process

I. To Apply for a City Loan:

Anyone interested in participating in the City's Loan Programs must submit an application (found on City of Auburn website, Economic and Community Development Department). Any questions or requests for a paper application may be sent to the Economic and Community Development Department (ECDD) at ECDevelopment@Auburnmaine.gov. The application period is open as long as funding is available. Economic Development applications are processed on a first come, first serve basis.

Pre-Application: All interested parties must fill out an application found on Auburnmaine.gov under "City Loan and Grant". ECD staff will review the application and documentation to identify for which programs applicant may be eligible.

Application Submission: The following items may be required submissions as part of the application package:

1. An application that is complete and signed by every owner with an interest of 20% or more interest in the business
2. Signed permission to check credit of each individual owner with an interest of 20% or more in the business
3. Financial information from all owners with a 20% interest or more, including: income from all sources (employment income must include 2 months of pay stubs or payroll record); two years of personal and corporate income taxes; two months of personal and corporate bank statements; personal financial statement
4. Other information as requested to make a determination of credit worthiness and eligibility for a loan (e.g. A business plan describing the nature of the business, the sales and marketing strategy, and the financial background, and containing a projected profit and loss statement)
5. Addresses of all properties in the City of Auburn owned wholly or in part by the applicant
6. Written description of the specific purpose of funds
7. Income Verification forms for Owner and Employees

Application Processing and Review: Each application will be dated upon receipt in the Economic and Community Development Department offices on the First Floor at City Hall. Only one original application is needed; however, applicants should retain a copy of the completed application.

Each program description outlines the type of funding available as well as the maximum funding limit. You may request up to that limit; however, if the ask is not supported by the need, the City may fund at a lower amount. You must meet the individual program and the financial guidelines for program.

Verification of Information: Once the application is submitted, ECD staff will verify all sources of income, assets, and matching sources. Third party written verifications may be needed. Credit reports are obtained to determine credit worthiness of the applicant(s). The City is a credit reporting agency. The majority owners (20% ownership and over) will be required to sign a Personal Guaranty in addition to a Corporate Guaranty.

Outstanding City Assessments or Complaints: City Staff will verify applicant has no outstanding assessments with the city. (Assessing, Finance, Water and Sewer, Treasurers, Code Enforcement and Planning). If there are outstanding assessments or complaints, the applicant will not be eligible for funding until the assessments are paid in full and the complaints cooperatively dealt with. If the applicant is in a payment plan with the City and is current and demonstrates a good paying record, funding may be considered.

Environmental Review: ECD staff will check the Federal, State, and local databases to determine whether or not an environmental review is needed.

II. Risk Analysis and Underwriting Criteria

All loans will be underwritten by staff or contractors of the Economic and Community Development Department.

Underwriting Criteria: The following underwriting criteria will be used to evaluate the financial strength of the borrower and the anticipated success of the project:

- a. Gap Analysis: Debt Service Coverage Ratio (DSCR) defined as monthly debt compared to the monthly net income. A private market industry minimum standard DSCR is considered 1.25; the City will accept a DSCR less than 1.24 as indication that the business is ineligible for conventional funding and therefore represents the gap. City will also evaluate whether applicant is ineligible for conventional funding for other reasons including inability to use interest.
- b. Commitment of other lenders/Terms of the Commitment/Subordination;
- c. Verification that all City Department assessments (taxes, City utilities, etc) have been paid.
- d. Business Income Projection Statement

The file will be documented with this information and reviewed by staff to determine whether or not the project is financially feasible.

Other Considerations: The City may accept or reject any application for funding. The City has an “open window” to accept applications throughout the year. Sometimes a project meets the underwriting criteria but then is not funded by the City.

The following reasons may cause the City to reject an application for funding:

- 1) There is no more funding available through City sources;
- 2) The funding priority may have changed; or
- 3) There are environmental review concerns. Examples may be: the property is in a 100 year flood plain; it's historic and the cost to rehabilitate the building is no longer cost reasonable for the limited funding the City has available; severe or toxic contamination, etc.
- 4) There was a material change in either the property condition or the owner's financial condition. If this situation occurs after the loan has been approved but before the closing, City staff may choose to not close the project; if this occurs after loan approval and closing, the City may choose to follow the default remedies under the loan.

III. City Approval/Disapproval

All loan requests that meet program and financing guidelines are presented for review and approval to the Community Development Loan Committee (CDLC).

The actions of the Committee shall be governed by the following rules:

1. A majority of the Committee's members must be present to constitute a quorum.
2. Committee approval of loans will be contingent upon the applicant meeting the ongoing requirements of the program.
3. The Committee has the authority to adjust terms, rates, the match requirement and underwriting ratios on a case-by-case basis. The City Manager shall have authority to approve an increase in maximum loan amount by 25%.

Once the CDLC makes a recommendation, the applicant will be notified via telephone by a representative of the Economic and Community Development Staff. If the terms have been modified, the borrower will be given an opportunity to accept the new terms and conditions or request an appeal.

IV. Appeal Process

Applications that have been denied or terms modified may request an appeal to the Community Development Loan Committee for a period of thirty days after the date of rejection. A request for an appeal must be in writing and submitted to the Economic and Community Development Department.

The applicant will be allowed to present his/her case to the Community Development Loan Committee. The Community Development Loan Committee may reconsider their prior vote to denying the application after the appeal review has been completed.

V. General Terms and Conditions for Participation in the City Programs

This section sets forth the general terms and conditions to which an applicant must agree in order to receive a loan through the City.

Once the proposed grant or loan is approved for funding and a Notice of Approval is issued, ECD staff will contact applicant to arrange for closing documents.

The City of Auburn views the documents executed at the loan closing as a contractual agreement between the Borrower and the City. To fulfill this agreement, the Borrower must:

1. Supply Job Creation/Retention Income Verification Forms and/or Owner Income Verification Form.
2. Use funds only as stated in agreement.
3. No money will be disbursed to reimburse the Borrower for expenses incurred before date of agreement.
4. The Borrower agrees to keep such records as may be required by the City of Auburn for a period of seven years. Records may be subject to review by the City or HUD oversight staff. Representatives of the City, HUD, the Comptroller General of the United States, or of other authorized governmental agencies have the right of access to any pertinent records to make audits, examinations, excerpts, and transcripts. (24 CFR 85.10 (e) and 84.53 (e)) Consistent with applicable state and local laws regarding privacy and obligations of confidentiality, the City also must provide citizens with reasonable access to records on the past use of CDBG funds (24 CFR 570.508). This does not include the applicant's right to privacy for Personal Protected Identifiable Information.
5. The Borrower further agrees to abide by all terms and conditions of Federal Regulations.

2020 Income Limits

Low and Moderate Income Limits

Effective Date: April 17, 2020

Median Income is \$75,900

FAMILY SIZE	80% of Median Income	50% of Median Income	30% of Median Income
1 person	\$39,150	\$24,500	\$14,700
2 persons	\$44,750	\$28,000	\$17,240
3 persons	\$50,350	\$31,500	\$21,720
4 persons	\$55,900	\$34,950	\$26,200
5 persons	\$60,400	\$37,750	\$30,680
6 persons	\$64,850	\$40,550	\$35,160
7 persons	\$69,350	\$43,350	\$39,640
8 persons	\$73,800	\$46,150	\$44,120*

*The FY 2014 Consolidated Appropriations Act changed the definition of extremely low-income to be the greater of 30/50ths (60 percent) of the Section 8 very low-income limit or the poverty guideline as established by the Department of Health and Human Services (HHS), provided that this amount is not greater than the Section 8 50% very low-income limit. Consequently, the extremely low income limits may equal the very low (50%) income limits.

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 77-05182020

ORDERED, that the City Council hereby approves the guidelines for CDBG-CV Small Business and Microenterprise Loan Program as recommended by the Citizen's Advisory Committee and Community Development Staff.



**City of Auburn
City Council Information Sheet**

Council Workshop or Meeting Date: June 22, 2020

Order: 78-06222020

Author: Sue Clements-Dallaire, City Clerk

Subject: Authorizing the cancellation of the July 6, 2020 regular City Council meeting.

Information: The City Council is scheduled to meet on July 6, 2020 and July 20, 2020 (for the month of July). Due to vacations and summer schedules, there has been discussion to cancel the first meeting of July and possibly one meeting in August.

City Budgetary Impacts: None

Staff Recommended Action: Consider cancelling the first regularly scheduled meeting in July (July 6, 2020).

Previous Meetings and History: Council meets regularly on the first and third Monday of each month.

City Manager Comments:

I concur with the recommendation. Signature:

A handwritten signature in blue ink that reads "Peter J. Coakley".

Attachments:

Holly C. Lasagna, Ward One
Timothy B. MacLeod, Ward Two
Stephen G. Milks, Ward Three
Brian S. Carrier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
Katherine E. Boss, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 78-06222020

ORDERED, that the City Council hereby agree to cancel the July 6, 2020 regular City Council meeting.



City of Auburn
City Council Information Sheet

Council Workshop or Meeting Date: June 20, 2020

Subject: Executive Session

Information: Legal consultation with the City Attorney, pursuant to 1 M.R.S.A. Section 405(6) (E).

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

A. Discussion or consideration of the employment, appointment, assignment, duties, promotion, demotion, compensation, evaluation, disciplining, resignation or dismissal of an individual or group of public officials, appointees or employees of the body or agency or the investigation or hearing of charges or complaints against a person or persons subject to the following conditions:

- (1) An executive session may be held only if public discussion could be reasonably expected to cause damage to the individual's reputation or the individual's right to privacy would be violated;
 - (2) Any person charged or investigated must be permitted to be present at an executive session if that person so desires;
 - (3) Any person charged or investigated may request in writing that the investigation or hearing of charges or complaints against that person be conducted in open session. A request, if made to the agency, must be honored; and
 - (4) Any person bringing charges, complaints or allegations of misconduct against the individual under discussion must be permitted to be present.
- This paragraph does not apply to discussion of a budget or budget proposal;

B. Discussion or consideration by a school board of suspension or expulsion of a public school student or a student at a private school, the cost of whose education is paid from public funds, as long as:

- (1) The student and legal counsel and, if the student is a minor, the student's parents or legal guardians are permitted to be present at an executive session if the student, parents or guardians so desire;

C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency;

D. Discussion of labor contracts and proposals and meetings between a public agency and its negotiators. The parties must be named before the body or agency may go into executive session. Negotiations between the representatives of a public employer and public employees may be open to the public if both parties agree to conduct negotiations in open sessions;

E. Consultations between a body or agency and its attorney concerning the legal rights and duties of the body or agency, pending or contemplated litigation, settlement offers and matters where the duties of the public body's or agency's counsel to the attorney's client pursuant to the code of professional responsibility clearly conflict with this subchapter or where premature general public knowledge would clearly place the State, municipality or other public agency or person at a substantial disadvantage;

F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;

G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and

H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph C in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.